

EDUCATION, POLICY AND OPERATIONS COMMITTEE MEETING MINUTES – JUNE 5, 2024

PUBLIC MEETING

Roll call:

Trustees:	Staff:
J. Brown G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd (regrets) K. Maracle (regrets) K. McGregor J. Morning J. Neill S. Ruttan E. Eckloff (Student Trustee) (regrets) A. O'Keefe (Student Trustee) (regrets) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education M. Crothers, Communications Consultant A. McDonnell, Superintendent of Education T. McKenna, Associate Superintendent S. McWilliams, Superintendent of Education S. Sartor, Associate Superintendent S. Hedderson, Associate Superintendent C. Young, Superintendent of Business Services J. Silver, Superintendent of Education
Guests:	Recorder:
Geoff Petznick, Expanded Opportunities Consultant Melissa Baker-Cox, Secondary Curriculum Consultant Courtney Soucy, OYAP Recruiter Paul Allison, Intermediate STEM Consultant David Brinkman, Secondary Teacher, NDSS Logan Williams, Secondary Teacher, NDSS K. MacQuarrie, Manager of ITS	S. Mitton, Executive Assistant to the Director and Trustee Liaison

Chair Godkin welcomed everyone to the meeting. He read the Acknowledgement of Territory: "The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

1. **Call to Order**

Chair Godkin called the meeting to order and called the roll.

2. **Adoption of Agenda**

MOVED BY: Trustee Brown that the agenda be approved. Carried.

3. **Declaration of Conflict of Interest**

There were no conflicts declared.

4. **Presentation – Skills Ontario Competition Winners**

Superintendent Silver began with opening remarks acknowledging the challenges, resilience, critical thinking and creativity of the students who participated in the Skills Ontario Competition which took place in May 2024. She noted that the Limestone District School Board is fortunate to have a tremendous number of students who participated and placed at the competition. She thanked the families and staff who played an integral part in supporting students on their journey. The success of these students is not just a reflection of their talent and ability, but a testament to the support they have received from Limestone Staff, administrators, and the wider community. It is important to highlight student success across all pathways including university, college, apprenticeship, workplace, and community.

The Specialist High Skills Major (SHSM) team of Geoff Petznick, Melissa Baker-Cox, Courtney Soucy, and Paul Allison assisted in presenting the awards alongside teaching staff:

Southview Public School – Construction (Grade 7-8), 3rd Place Team:

AJ Farley

Aiden Lollar

Bauer Desveaux

Keegan Gardiner

Napanee District Secondary School:

Alisha Haaksman – Auto Paint, 1st Place

Joe Yeomans – Auto Paint, 3rd Place

Jeremy Gardiner – Outdoor Power Equipment, 1st Place

The SHSM team welcomed back two former Limestone DSB Post-Secondary students who also placed at the competition to share their journey after graduation:

Liam Alford - Auto Collision, 1st Place & 2nd Place at Skills Canada

Owen Chapman – Arborist, 2nd Place

Chair Godkin expressed congratulations on behalf of all Trustees and called for a short recess.

5. Reports for Information

5.1 Information Technology Services Operational Plan

Associate Superintendent Hedderson introduced his report and welcomed Manager of Information Technology Services (ITS) Kelvin MacQuarrie to the podium. He noted that ITS is connected to almost every goal in the Student Achievement Plan due to the nature of the work ITS provides the system. Associate Superintendent Hedderson reviewed the strategic goals:

- Improve student well-being/sense of belonging, participation/engagement in class time, and time focused on learning.
- Improve literacy learning and achievement for every student.
- Improve math learning and achievement for every student.
- Improve graduation rates and preparedness for future success for all groups of students.
- Improve responsiveness and service to families, staff, and community partners.

Manager MacQuarrie gave insight into how the ITS operational plan was created to ensure that all departmental staff can see their work in support of the Board's goals. He noted that process improvement has been omitted in the plan as it is integrated within the departmental work. Manager MacQuarrie highlighted some examples of the work complete to date:

- Reliable devices – Learning Technology Refresh.
- Centralized Printing Management – Improve Learning Resource Management.
- Capital Improvements – Video Surveillance, VOIP Telephone System Upgrade, PA System Upgrade.
- Employee Expense Application.

Associate Superintendent Hedderson concluded by sharing highlights from the plan as it relates to the goal of improving responsiveness and service to families, staff, and community partners. He focused on some examples of significant projects:

- OnSIS Reporting: Reporting accurate, timely data to OnSIS. This allows for a reduction in critical errors, Ministry compliance and an increase in funding through greater accuracy.
- myLDSB Intranet: The creation of the LDSB Intranet allows for the alignment of resources to employees to support their work. This increases staff engagement and organizes information with quick, easy access.

- Data-based Tools: Provide tools for data-based decision making across the organization. LDSB Dashboards for enrolment, achievement and attendance. Creation of a Strategic Action Plan app tool and coherence in system related to SAP. This tool allows for accessible, accurate data for administrators to review.

Chair Godkin thanked Associate Superintendent Hedderson and Manager MacQuarrie and called upon Trustees for questions.

6. **Reports for Action**

None at this time.

7. **Unfinished Business**

None at this time.

8. **New Business**

None at this time.

9. **Correspondence**

None at this time.

10. **Next Meeting Date**

September 4, 2024

11. **Resolve into Committee of the Whole Private Session and Adjournment**

Motion to move into Private Session was moved by Trustee McGregor. Carried.

The meeting adjourned at 6:43 p.m.

PRIVATE SESSION

12. **Information Items**

Property Update – Superintendent Young provided a property update.

13. **Report to Public Session**

At the Regular Board Meeting of June 19, 2024.

13. Adjournment

Moved by Trustee McGregor that the meeting adjourn. Carried.

The meeting adjourned at 6:52 p.m.