

Agenda – Regular Board Meeting

Wednesday, September 18, 2024 - 6:00 p.m.

Limestone Education Centre

220 Portsmouth Avenue, Kingston, Ontario

Public Viewing: <https://bit.ly/LDSBBoardMTGSept1824>

Private Session – 5:30 p.m.

*In accordance with the Education Act, Section 207(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves:

- a) The security of the property of the board;
- b) The disclosure of intimate, personal, or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or their parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employee of the board; or
- e) Litigation affecting the board.

1. CALL TO ORDER

2. RESOLVE INTO COMMITTEE OF THE WHOLE PRIVATE SESSION

3. DECLARATION OF CONFLICT OF INTEREST

4. ACTION ITEMS

- 4.1. Regular Board Meeting Minutes (Private) – August 21, 2024

5. FOR INFORMATION

- 5.1. Safe Schools Update
- 5.2. Property Update
- 5.3. Labour Update
- 5.4. Legal Matter
- 5.5. Personnel Update
- 5.6. OPSBA Update

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

6. REPORT TO PUBLIC SESSION

Public Meeting – 6:00 p.m.

Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

7. ADOPTION OF THE AGENDA

8. DECLARATION OF CONFLICT OF INTEREST

9. DELEGATION/PRESENTATION

9.2. **Facility Services Update: Summer Projects** – D. Fowler, Manager of Facilities Services & C. Downie, Assistant Manager of Facilities

10. PRIVATE SESSION REPORT

11. APPROVAL OF MINUTES

- 11.1. **Regular Board Meeting Minutes** – August 21, 2024 (Pages 4-12)
- 11.2. **EPOC Meeting Minutes** – September 4, 2024 (Pages 13-17)
- 11.3. **Audit Committee Meeting Minutes** – September 9, 2024 (Pages 18-22)

12. REPORTS FROM OFFICERS

- 12.1. **Chair’s Report**
- 12.2. **Director’s Report**

13. REPORTS

- 13.1. **OPSBA Report** – Trustee McGregor
- 13.2. **Student Trustees’ Report**
- 13.3. **Reports for Action**
- 13.4. **Reports for Information**
 - 13.4.1. **Virtual School Update** – Associate Superintendent Sartor (Pages 23-26)
 - 13.4.2. **Student and Staff Attendance** – Superintendent (Pages 27-29)

14. UNFINISHED BUSINESS

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

15. NEW BUSINESS

16. CORRESPONDENCE

17. NOTICES OF MOTION

18. ANNOUNCEMENTS

19. COMMITTEE MINUTES FOR INFORMATION

- 19.1. Special Education Advisory Committee Meeting Minutes – June 12, 2024 (Pages 30-35)

20. FUTURE BOARD MEETING SCHEDULE

October 2, 2024 (EPOC)
October 23, 2024
November 13, 2024 (Annual Meeting)
November 18, 2024 (Nominations/Special Meeting)
December 4, 2024 (EPOC)
January 15, 2025
February 5, 2025 (EPOC)
February 19, 2025
March 5, 2025 (EPOC)
March 26, 2025
April 23, 2025
May 7, 2025 (EPOC)
May 21, 2025
June 4, 2025 (EPOC)
June 18, 2025

21. ADJOURNMENT

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

Regular Board Meeting Minutes – August 21, 2024

PRIVATE SESSION

Roll Call:

Trustees:	Staff:
J. Brown (regrets) G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle (regrets) K. McGregor J. Morning J. Neill S. Ruttan A. Bukhari (Student Trustee) (regrets) R. Kolosov (Student Trustee) (regrets) S. Kumar (Student Trustee) (regrets)	K. Burra, Director of Education S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education T. McKenna, Associate Superintendent S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent of Education J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
	S. Mitton, Executive Assistant to the Director and Trustee Liaison

1. CALL TO ORDER

Vice-Chair Godkin called the meeting to order.

2. RESOLVE INTO COMMITTEE OF THE WHOLE AND PRIVATE SESSION

MOTION: To move into Private Session.

MOVED BY: Trustee McGregor. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

Vice-Chair Godkin asked Trustees if they had a conflict of interest to declare with any of the agenda items. There were no conflicts declared.

4. ACTION ITEMS

4.1 Regular Board Meeting Minutes (Private) – June 19, 2024

MOVED BY: Trustee McGregor that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried.

Limestone District School Board

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5. FOR INFORMATION

- 5.1. Safe Schools Update
- 5.2. Property Update – Superintendent Young provided a property update.
- 5.3. Personnel Update – Superintendent Young provided a personnel update.
- 5.4. Labour Update
- 5.5. Legal Update
- 5.6. OPSBA Update

6. REPORT TO PUBLIC SESSION

Vice-Chair Godkin called for a motion for the Board to rise and report.

MOTION: That the Board rise and report.

MOVED BY: Trustee McGregor. Carried.

PUBLIC MEETING

Roll Call:

Trustees:	Staff:
J. Brown (regrets) G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle (regrets) K. McGregor J. Morning J. Neill S. Ruttan A. Bukhari (Student Trustee) R. Kolosov (Student Trustee) (regrets) S. Kumar (Student Trustee)	K. Burra, Director of Education S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education T. McKenna, Associate Superintendent S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent of Education J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
Amanda Posadowski, Manager of School Health, KFL&A Public Health	S. Mitton, Executive Assistant to the Director and Trustee Liaison

Chair Hutcheon welcomed everyone to the Regular Board Meeting and called the roll.

She provided the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Haudenosaunee and Anishinaabe. We acknowledge their enduring presence

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on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

7. ADOPTION OF THE AGENDA

MOVED BY: Trustee McGregor and seconded by Trustee Godkin that the agenda, as presented, be approved. Carried.

8. DECLARATION OF CONFLICT OF INTEREST

Chair Hutcheon asked that if Trustees have a conflict of interest, could they please identify the item number. There were no conflicts declared.

9. DELEGATION/PRESENTATION

None at this time.

10. PRIVATE SESSION REPORT

Vice-Chair Godkin stated that earlier this evening during Private Session:

- The minutes were approved from the Regular Board Meeting (Private Session) of June 19, 2024.
- Superintendent Young provided a personnel update which resulted in a motion and a property update.

There was no other business conducted, or motions passed in Private Session.

MOVED By Vice-Chair Godkin and seconded by Trustee Lloyd that the Private Session Report be received. Carried.

11. APPROVAL OF MINUTES

11.1 Regular Board Meeting Minutes – June 19, 2024

MOVED BY Trustee Neill and seconded by Trustee Lloyd that the minutes, as presented, be approved. Carried.

12. REPORTS FROM OFFICERS

12.1. Chair's Report

Chair Hutcheon stated: “Good evening, I hope everyone has had a nice summer and a chance for rest and rejuvenation. We look forward to welcoming students, families, and staff to a new school year in just over a week. I know my children are looking forward to returning to classes on Wednesday, September 4.

Limestone District School Board

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I am excited about the new school year, and I am confident this year will be characterized by great collaboration, learning and success, for everyone- staff and students alike.

Over the summer, we have updated the Board's Director of Education Performance Appraisal schedule, as required by Ontario Regulation 83/24. This new, annual assessment will be based on both mandatory criteria and any specific priorities set by our school board. In the past, we conducted these appraisals every two years, after the Director's first year of employment.

Trustees have formed a committee to handle this annual appraisal, finalized the performance plan and evaluation cycle, informed the Minister of Education, and posted the information on the board's website, as required by the regulation.

As we will see tonight, the Board's Strategic Plan continues to evolve from community input and feedback. Director Burra will provide a report on the strategic plan 2023-2028 and new branding, finalized over the summer, and I am excited to see the fresh approach.

Trustees are fully committed to supporting student and staff success over the coming months, and I look forward with optimism and excitement to another great year in Limestone. This concludes my report."

12.2. Director's Report

Director Burra stated: "Good evening Trustees and members of the public joining us for this meeting. I am pleased to provide you with my update tonight as we prepare for the start of the 2024-2025 school year.

I hope everyone found themselves with some holiday time this summer to enjoy time with family and friends. In reflecting on this summer, it is important for everyone to have the opportunity to recharge and reflect on the important work we do collaboratively to support children and youth in the Limestone community.

With the summer season schools were not running as they do for the other ten months of the year. However, there was lots of activity for students this July and August. Similar to last summer, over 300 students participated in Camp-Read-A-lot, and over 700 secondary students participated in summer session earning credits. In addition, almost 450 students participated in outdoor education programming offered at some schools, at Gould Lake, and/or on outdoor education trips. It should also be noted that for the first time, Limestone successfully offered a travel for credit summer course in English and French for Grade 10 Civics/Careers. Trustees will receive a report in the fall providing more details regarding the range of summer programs that occurred in July and August. In addition, a considerable amount of facilities work occurs in schools during the summer and Manager Fowler will provide a summary of this work in September.

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We are greatly looking forward to welcoming back staff and over 20,000 students as the school year starts. While over 99% of students will be in face-to-face classrooms, Limestone continues to offer a virtual option for some students. Regardless of the format of learning, Limestone will continue to do its best to meet students where they are and support student well-being. Mental health and well-being are essential conditions for learning of all students.

We look forward to Limestone schools welcoming students back on Wednesday, September 4, with a full range of activities to be available for students in the 2024-2025 school year. As a reminder, we are starting the school year with a PA Day on Tuesday, September 3. With almost all labour agreements behind us, we can expect stability on that front for the next couple of years. We all know that extracurriculars like sports and clubs, full arts programming, and field trips are of tremendous value. As trustees know, all of these student activities are made possible by the generous time provided by staff and some community members. I think I speak for everyone in expressing our gratitude to the staff and community members that provide these valuable experiences and services to Limestone students.

This evening there are some routine, cyclical reports coming to trustees, but I also look forward to sharing with you an overview of new branding related to the strategic plan that we will highlight in the system at the start of this school year with refreshed websites for Limestone and all schools. I know all of us share the importance of the central messaging as part of the strategic plan: we want everyone to see themselves in Limestone and for us to make a positive difference in the lives of every student, in every classroom, in every school.

As Trustees know, considerable work occurs by central departments: facilities, finance, human resources, and ITS during the summer months to ensure schools are ready for the school year. I would like to acknowledge staff in all of those departments for the important work they do throughout the year, but also during the summer months.

In the agenda package, Trustees will have already seen some required changes to Policy 5: Trustee Code of Conduct are on the agenda this evening, as well as important areas of emphasis for this fall related to cell phones, social media sites, and vaping.

And finally, I would like to highlight the fact that almost 150 Limestone educators are participating in the annual Limestone Summer Institute earlier today and tomorrow morning. We are very pleased to be able to provide this valuable learning opportunity to staff. This is just one example of learning that Limestone educators have been participating in this summer. As we all know, learning is a journey, not a destination, and we must always model learning to support the system and do the best we can to serve students.

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[See Yourself in Limestone](#)

Thank you, Chair Hutcheon, that completes my report for this evening.”

13. REPORTS

13.1 OPSBA Report

Trustee McGregor stated that some Trustees attended the Annual General Meeting which took place July 2-4 in Toronto. Kathleen Woodcock was elected as the new president of OPSBA. Susan Humphries will once again be the Chair for Eastern Region. Trustee McGregor noted that she did not run as Vice-Chair this year however she has been elected to be a part of the Education working group. She concluded her report by providing some upcoming OPSBA dates:

- The information session on the tentative agreement for principals and vice principals will take place on August 28, 2024, with the vote taking place on September 12, 2024.
- The first working group meeting will take place September 13, 2024.

13.2 Student Trustees’ Report

None at this time.

13.3 Reports for Action

13.3.1 Short-Term Borrowing Resolution

Superintendent Young indicated that the purpose of the report was to recommend a short-term borrowing resolution for the 2024-25 school year to meet cash flow requirements. The Education Act requires the Treasurer of the Board furnish to the bank a copy of the resolutions authorizing the borrowing of the funds. Superintendent Young reviewed the report with Trustees. He noted that funds were accessed twice to meet cash flow requirements as a result of Bill 124 remedy payments in order to pay employees in a timelier manner.

Chair Hutcheon called upon Trustees for comments or questions.

MOTION MOVED by Trustee Morning and seconded by Trustee Godkin that the Board authorize the signing officers of the Board to enter into agreements with the Royal Bank of Canada for the following:

1. *The borrowing of funds to meet operating requirements to a maximum of \$20 million for the 2024-2025 fiscal year. Carried.*

13.3.2 Policy 5 Trustee Code of Conduct

Director Burra brought forward his report on Policy 5, Trustee Code of Conduct. The purpose of presenting the policy changes in this manner is to give Trustees the opportunity to review the proposed adjustments, which include several recommended compliance updates. Director Burra noted that Ontario

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Regulation 312/24 was enacted less than a month ago with the directive to seek board adoption by August 28, 2024.

Director Burra explained that additional changes to the code of conduct are expected relating to the appendix and the enforcement of measures. Currently, it is anticipated that the finalization of the regulation will occur later this fall or early winter. Trustees can expect to see some changes to the utilization of integrity commissioners as well as an additional sanction that could be levied as part of the hold back of part of the trustee honorarium. He highlighted that when the new regulation is finalized, Trustees can expect a period of approximately three weeks where Trustees will still have an opportunity to informally or formally resolve a situation prior to involving an integrity commissioner.

Chair Hutcheon Thanked Director Burra for his report and opened the floor for questions.

MOTION MOVED BY: Trustee Elliott and Seconded by Trustee Godkin: That Trustees approve the edits as outlined in Appendix A. Carried.

13.4 Reports for Information

13.4.1 Interim Reporting Quarter 3 2023-2024

Manager Carson indicated that the purpose of her report is to report on the interim financial operating expenditures for the period ending May 31, 2024. She stated that the Q2 2023-2024 interim financial report was presented to the Board on April 24, 2024.

Manager Carson reviewed Appendix 1 of the 2023-2024 interim financial report for quarter three with Trustees. The report indicates a spending level of 85 per cent. This exceeds the 78 per cent spending level from this quarter last year for the 2022-2023 fiscal year. Manager Carson noted that this is due to additional expenditures related to the Bill 124 remedy payment. She reviewed the expenditure categories captured in the Appendix.

Chair Hutcheon thanked Manager Carson and called upon Trustees for comments or questions.

13.4.2 PPM 128: The Provincial Codes of Conduct- Cell Phones and Vaping

Associate Superintendent Gollogly welcomed Amanda Posadowski, the Manager of School Health at Kingston Frontenac Lennox and Addington Public Health (KFL&A), who joined her for the presentation. Associate Superintendent Gollogly began by providing an overview of the updated expectations and responsibilities of school boards as it relates to the Provincial Code of Conduct. The updates to PPM 128 address the need for school boards to enforce restrictions to mobile devices within schools and also includes guidelines around vaping on school property.

Limestone District School Board

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She advised that the Limestone District School Board has entered into a partnership with KFL&A to provide outreach to students, schools, families/caregivers and the community to educate on the dangers of vaping and overuse of mobile devices. This will be achieved through various partnerships with community organizations as well as educational resources that will be available to staff, students and families/caregivers.

Associate Superintendent Gollogly advised that two schools will be utilized to pilot a vape detector which is funded through Government funding. Ms. Posadowski advised that an evaluation on efficacy will take place at these sites gaining perspective from administrators, students and staff.

Associate Superintendent Hedderson presented on the updates to restricting social media on school networks and provided a list of prohibited social media applications. These restrictions will be in place Monday-Friday during school hours. He acknowledged that there is some flexibility to adjust the use if intended for educational purposes.

Chair Hutcheon thanked Associate Superintendents Gollogly and Hedderson and Amanda Posadowski for their report and called upon Trustees for questions.

13.4.3 See Yourself in Limestone: 2023-2028 Strategic Planning Process Branding

Director Burra introduced his report and advised Trustees that this is Phase five of the Multi-Year Strategic Plan road map. He shared some examples of the new branding visuals and advised Trustees that they can expect to see changes in the following:

- posters with Intention, Mission, Vision, Values and Slogan
- Updates to signage in the foyer of the Education Centre
- Business Cards
- Pull up banners
- Board meeting agendas
- Social media templates

Director Burra also shared graphics of the newly implemented updates to the board website. He highlighted that the new website will be more user-friendly, intuitive and accessible. He advised that Trustees can expect more information on the website through a communications update at the next Education, Policy and Education meeting. He concluded with re-sharing the inverted Organizational structure graphic with an emphasis on students as the top priority.

Chair Hutcheon thanked Director Burra and called upon Trustees for questions.

Limestone District School Board

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14. UNFINISHED BUSINESS

None at this time.

15. NEW BUSINESS

None at this time.

16. CORRESPONDENCE

None at this time.

17. NOTICE OF MOTION

None at this time.

18. ANNOUNCEMENTS

None at this time.

19. COMMITTEE MINUTES FOR INFORMATION

None at this time.

20. FUTURE BOARD MEETING SCHEDULE

September 18, 2024

21. ADJOURNMENT

*MOTION MOVED BY: Trustee Godkin and seconded by Trustee McGregor that the meeting adjourn.
Carried.*

The Meeting Adjourned at 7:14 p.m.

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[See Yourself in Limestone](#)

Education, Policy and Operations Committee Meeting Minutes – September 4, 2024

PUBLIC MEETING

Roll Call:

Trustees:	Staff:
J. Brown (regrets) G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle (virtual) K. McGregor J. Morning J. Neill S. Ruttan A. Bukhari (Student Trustee) R. Kolosov (Student Trustee) (regrets) S. Kumar (Student Trustee)	K. Burra, Director of Education M. Christopher, IT Programmer J. Douglas, Communications Consultant P. Gollogly, Associate Superintendent A. Grange, Communications Consultant S. McWilliams, Superintendent of Human Resources J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
	S. Mitton, Executive Assistant to the Director and Trustee Liaison

1. CALL TO ORDER

Chair Godkin welcomed everyone to the meeting and provided the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land. On a personal note, I have always been in support of the understanding that this land belongs to our Indigenous people. As many of you may know, I am a direct descendant of Vikings and this summer I had the opportunity to visit Denmark for the first time. The profound feeling that I experienced with my own connection to that land deepened my understanding of how significant that connection can be.”

2. ADOPTION OF THE AGENDA

MOVED BY: Trustee McGregor that the agenda be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

There were no conflicts declared.

4. REPORTS FOR INFORMATION

4.1 Grade 9/10 Technology Overview

Superintendent Silver stated that she is excited to present Trustees with a technology overview as well as funding information from the generous grant from the Limestone Learning Foundation (LLF). She reminded Trustees about the updates to graduation requirements for the Ontario Secondary School Diploma which now includes a compulsory Technology & the Skilled Trades credit for students entering Grade nine this September. She shared that in review of student data from last year, approximately 70 per cent of students have already taken a Technology & the Skilled Trades credit in Grades nine and ten. She noted that extensive work was completed in the spring and summer to prepare schools and educators for this new credit. She reviewed how this was supported:

- Curriculum Writing – Expanded Opportunities Team & Summer Writing Team
- Grade 9/10 STEM Consultant/Coach
- Ongoing Professional Learning

Superintendent Silver thanked the Limestone Learning Foundation for their generous grant of approximately \$250 000 which will be used to support STEM Kits in all Secondary schools for curricular and extracurricular use. She reviewed some of the equipment that will be in schools:

- Micro:bits, Coding and Robotics
- Virtual Reality: VR headsets
- 3D Printers
- Vex EXP Robots

She concluded by sharing how this funding and investment supports many different pathways to workplace, apprenticeship, college and university. Superintendent Silver shared some examples of the different careers and sectors that utilize some of these technology tools:

- Transportation: coding for scan tools to diagnose automobiles, heavy equipment and marine engines.
- Construction: training for CNC lasers and routers which are industry standards in many occupations.
- Manufacturing: training for CNC mills and lathes.
- Food Processing/Hospitality: Coding to operate industry equipment.
- Forestry: Machine operation and repair.
- ICT: Video Game Design, TV/Video, CNC operation.

Chair Godkin thanked Superintendent Silver for her presentation and called upon Trustees for questions.

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4.2 PPM 170 – Patents Guide to School Communication

Associate Superintendent Gollogly updated Trustees on the Ministry of Education changes impacting family communication as directed by PPM 170. She explained how these changes will improve transparency for families as it relates to third-party guest speakers and presentations coming into schools.

She referenced the changes to LDSB Administrative Procedure 290: Presentation by external speakers/groups. It is now required that families have fourteen days notice if an external speaker or group that applies to the following criteria:

- Involves a third-party speaker or group
- Organized by a school, department, a teacher or other staff member, school council or a student group
- Involves all students in a school, or students in multiple classes
- It is expected that all presentations will be connected to the Ontario Curriculum and the school's educational goals

Associate Superintendent Gollogly shared a sample of the form that would be shared with families that includes details of who the speaker/presenter, logistical information, presentation details, educational relevance, content review, background check, and the approval process.

Included within PPM 170 are guidelines for family communication. It is expected that families/caregivers will receive receipt of acknowledgement within two business days with a goal to address the inquiry in a period of five business days. For inquiries requiring more time, the Board will make best efforts to provide an estimate. These timelines are reflected in LDSB Administrative Procedure 497: Public Concern Issue Resolution Process. In addition, Associate Superintendent Gollogly highlighted that schools aim to provide at least one or two in-person or virtual parent-teacher meetings each year to ensure that parents/caregivers have an understanding of their child's progress, class content or ways to assist with learning.

Associate Superintendent Gollogly concluded her presentation by sharing the School Council Resource Guide that reinforces important timelines as outlined in the Education Act.

Chair Godkin thanked Associate Superintendent Gollogly for her presentation and called upon Trustees for questions.

4.3 Communications Update

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

Director Burra presented Trustees with some of the significant changes to improving responsiveness and service to families, staff, and community partners. He reviewed the Intention, Mission, Vision and Values messages which have been implemented into the system and shared examples of the different ways these messages are being shared. He noted that internal communication has been improved through the creation of the myLDSB intranet where employees now have access to a one-stop-shop for information and resources. Director Burra reshared the unified design of the new board website as well as the individual school websites. The new website boasts enhancements to functionality and overall improves the user experience.

Director Burra shared that starting this year, Board meetings, Education, Policy & Operations Committee meetings, and Parent Involvement Committee meetings will be available for viewing in a finite window of time. He acknowledged that at this time our recordings are not in complete compliance with the Accessibility for Ontarians with Disabilities Act (AODA), however, this is the best option to provide access to those who require it. It is noted that the meeting recordings are not the official record of the meeting, minutes will continue to be the official record.

Director Burra noted that there will be an update to the recognition of the dates of significance through LDSB's use of social media. Dates of significance will be viewable on the board website and will reflect groups and events who have been identified in the school census and/or include an educational component. He shared some engagement data points of LDSB social media platforms with Trustees.

Director Burra concluded with an exciting update on school-based communication supports. He noted that a new tool will be launching later this fall that will provide a protected line of communication for staff to send information and messages to groups not associated with a classroom. He provided some examples of staff reaching out to students and families on an athletics team or for a school play. This tool will create a safe and monitored way for students and families to communicate.

Chair Godkin thanked Director Burra and called upon Trustees for questions.

5. REPORTS FOR ACTION

None at this time.

6. UNFINISHED BUSINESS

None at this time.

7. NEW BUSINESS

None at this time.

Limestone District School Board

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8. CORRESPONDENCE

None at this time.

9. FUTURE BOARD MEETING SCHEDULE

October 2, 2024

10. RESOLVE INTO COMMITTEE OF THE WHOLE AND PRIVATE SESSION AND ADJOURNMENT

Motion to move into Private Session was moved by Trustee McGregor. Carried.

The Meeting Adjourned at 6:39 p.m.

PRIVATE SESSION

11. INFORMATION ITEMS

11.1 Personnel Update – Superintendent McWilliams and Director Burra provided a personnel update.

11.2 Property Update – Director Burra provided a property update.

12. REPORT TO PUBLIC SESSION

At the Regular Board Meeting of September 18, 2024.

13. ADJOURNMENT

Moved by Trustee Neill that the meeting adjourn. Carried.

The Meeting Adjourned at 7:27 p.m.

Audit Committee Meeting Minutes – September 9, 2024

Public Meeting

Roll Call:

Trustees:	Staff:
Suzanne Ruttan	Krishna Burra
Garrett Elliott	Craig Young
Tiffany Lloyd	Paula Carson
	Lindsay Benjamin
External Members:	Recorder and Producer:
Christine Innocente	Danielle Burns, Recorder
Roger Richard-regrets	Anne Marie Andretta, Producer
Invitees:	
Lori Huber, KPMG External Auditor	
Pasquale L'orfono, Internal Auditor	

1. CALL TO ORDER

Superintendent Young called the meeting to order at 5:35 pm. Superintendent Young began the meeting with opening remarks.

2. ACTION ITEMS

2.1. ELECTION OF COMMITTEE CHAIR

Superintendent Young called for nominations for the position of Audit Committee Chair for the 2024-2025 school year. Trustee Ruttan nominated Trustee Lloyd. Superintendent Young called two more times for any other nominations, hearing none, Trustee Lloyd accepted the nomination. Trustee Lloyd assumed the Chair.

Chair Lloyd read the land acknowledgment. "The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring

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presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

3. ADOPTION OF THE AGENDA

Chair Lloyd asked if there were any additions to the agenda. Superintendent Young stated Manager Carson has a brief verbal report to add to Other Business.

***MOTION:** That the Agenda as presented be accepted.*

***MOVED BY:** Trustee Elliott. Carried.*

4. DECLARATION OF CONFLICT OF INTEREST

None.

5. REPORTS

5.1. REPORTS FOR ACTION

5.1.1. 2024-2025 Internal Audit Plan and Appendix.

P. L’orfano, Limestone District School Board’s (“LDSB”) internal auditor, presented the 2024-2025 Internal Audit Plan. Normally on a cyclical basis the Regional Internal Audit Team (“RIAT”) would conduct a risk assessment, which has been done to this point, and then the RIAT would use that risk assessment to develop a three-year audit plan. Under the circumstances and with the changes in the RIAT, it has been agreed with management's approval, to present an audit plan that includes audits that are currently in progress or includes engagements from the previous three-year plan that have not yet been completed. The RIAT would like to allow the incoming Regional Internal Audit Manager (“RIAM”) to assess the risk assessment and have conversations with management to develop their own three-year plan and bring that to audit committee for approval. The RIAT will continue with the special education benchmarking agreement, however, should management require any special engagements, the RIAT will be accommodating the requests. G. Segu’s resignation letter from the position of RIAM can be found in the appendix.

Chair Lloyd asked for any questions. There were none.

***MOTION:** That the Limestone District School Board Audit Committee approve the 2024-2025 Internal Audit Plan.*

***MOVED BY:** Trustee Ruttan. Carried.*

5.1.2. 2024-2025 Annual Report and Appendix

P. L’orfano presented the 2024-2025 Annual Report. The report contains a confirmation of independence a description of the RIAT functions, a confirmation of conformance with the Code of Ethics and a summary of the 2023-24 activities. Overall, the RIAT, conducted 26

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engagements. 17 of those engagements were completed and presented to audit committees in the region. The RIAT attended and participated in 32 audit committees. For LDSB, the RIAT was able to complete the strategic risk assessment and follow up on the outstanding recommendations. The special education benchmarking engagement is currently in progress and will be presented to the audit committee during the 2024-25 school year. Due to the new change in the RIAM, a new regional internal audit charter will be required to be signed.

Chair Lloyd asked for questions. There were none.

MOTION: *That the Limestone District School Board Audit Committee approve the 2024-2025 Regional Internal Audit Team Charter.*

MOVED BY: *Trustee Ruttan. Carried.*

5.2. REPORTS FOR INFORMATION

5.2.1. Strategic Risk Assessment Final Report

P. L'orfano presented the Strategic Risk Assessment Final Report. The RIAT conducts strategic risk assessments to help align engagements with the top risks within the board. The benefits of conducting a risk assessment are, improved decision making, which helps identify potential threats and the potential reduction in costs and leads to development of risk mitigation strategies. The objective of the report is to present the audit committee with top risks as identified and prioritized by management. Specific criteria used can be found in the appendix of the report. The final result is a risk register, which identifies all the risks. The colour scale in the report provides the level of risk for each identified risk. The report highlights areas for the board to focus on, these areas are human resources, instructions in schools and information technology.

Chair Lloyd asked for any questions. There were none. Chair Lloyd thanked P. L'orfano for his hard work on the report.

5.2.2. KPMG Interim/Year End Audit

L. Huber. KPMG external auditor gave a brief verbal update on the interim and year end audit. The KPMG audit team has been into the board office to complete the planning and risk assessment and some interim audit procedures. At this stage the audit is well on track in accordance with the audit plan. There have been no surprises. The bulk of the work will for year end will happen in October.

Chair Lloyd asked for any questions. There were none.

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6. NEW BUSINESS

None.

7. OTHER BUSINESS

7.1. Fraud Reporting, Admin Procedure 553, Section 5: Protection Against Reprisals

Superintendent Young stated the Administrative Procedure 553-Fraud Reporting was passed in May at the audit committee and then at the Board level. Trustee Elliott had questions on section 5 – protection against reprisals. Trustee Elliott stated some boards refer to this type of policy as whistle blower protection. Trustee Elliott stated there were other boards that had passed very specific whistle blower policies, and they called it a whistle blower policy. Trustee Elliott questioned if there had been any research into this policy across other school boards. Superintendent Young stated Assistant Manager Benjamin looked at several school boards, and typically there is a section within their Fraud Reporting that contains whistleblower protection, or reprisal protection. In comparing language between LDSB's policy and other boards, most of them include a confidentiality clause. This could be added in LDSB's policy. LDSB could look at adding wording such as "The board will not reveal the identify of any person who makes an accusation in good faith and ask that their identity remain confidential. The anonymity of the person will be maintained to the fullest extent possible." Discussion ensued. Superintendent Young stated that LDSB's policy could be revised to add the confidentiality piece. Superintendent Young also suggested renaming the section 5 heading to include the words whistleblower protection. Chair Lloyd asked for any questions. Discussion ensued and the audit committee agreed these two items would be beneficial to add to the policy. Superintendent Young stated the changes would be brought forward at the next audit committee meeting in November.

7.2. Counterfeit Cheque Summary

Manager Carson shared there was a fraud attempt with a school cheque that had been issued in June 2024 for babysitting services at a Parent Council meeting. The cheque was deposited and cashed within two weeks. Then in July 2024, the same cheque was modified and issued to another payee in the amount of \$105. Through LDSB's internal control procedures, it was discovered that a duplicate cheque had gone through the bank account. LDSB investigated it and discovered that the duplicate cheque had been modified. Immediately LDSB contacted the bank to investigate and to stop this cheque from clearing. The bank determined this was a counterfeit cheque and were able to stop payment and this cheque did not clear LDSB's bank account. The bank advised LDSB to contact the Police regarding this. A report was filed with the City of Kingston Police department. To date, LDSB has not had a response from them. The bank believes this was a one-time event. LDSB is closely monitoring the bank account and there have been no other suspicious transactions to date.

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8. NEXT MEETING DATE

November 11, 2024

9. ADJOURNMENT

Chair Lloyd called for a motion to adjourn the meeting.

MOTION: To Adjourn.

MOVED BY: C. Innocente. Carried.

The meeting adjourned at 5:58 pm.

10. PRIVATE DISCUSSION BETWEEN AUDITORS AND THE AUDIT COMMITTEE

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Administrative Report: Virtual School Update

Regular Board Meeting

September 18, 2024

Purpose and Link to the Strategic Plan/Goal: Student Learning, Achievement and Well-Being

To provide trustees with an update on Virtual School, and goals for the 2024/2025 school year.

Limestone District School Board continues to offer virtual school as a choice for students and families. In doing so, we are focusing on all of the Strategic Plan Goals, which are:

- 1) Improving student well-being/sense of belonging, participation/engagement in class time and time focused on learning
- 2) Improving literacy learning and achievement for every student
- 3) Improving math learning and achievement for every student
- 4) Improving graduation rates and preparedness for future success for all groups of students
- 5) Improving responsiveness and service to families, staff, and community partners

Background

At the end of the 2022-2023 school year, the Ministry of Education announced that commencing 2023-2024, virtual school would be an option for Boards of Education to offer, rather than a requirement. Boards were encouraged, but not required, to offer virtual school for students. While LDSB recognizes that choice is important for families based on personal circumstances, declining enrolment in virtual school was a potential barrier to school organization and content delivery. The Limestone District School Board initiated discussions and planning with other school boards to determine the viability of a shared partnership so that a virtual school option could continue to be a choice for LDSB families.

In spring 2023, LDSB formalized an elementary virtual school partnership with Renfrew County District School Board (RCDSB) and Kawartha Pine Ridge District School Board (KPRDSB). A few students from Boards outside of the partnership also registered because their school board opted to not offer virtual school.

LDSB provided the daily supervision of virtual school. Staffing, student supports, and financial costs were shared in a manner proportional to student enrolment.

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In spring 2024, RCDSB decided not to continue with the elementary virtual school partnership for the 2024/2025 school year, while LDSB and KPRDSB opted to continue.

During the 2023/2024 school year, LDSB also offered secondary virtual school, employing the same structure as previous years. Grade 9 and 10 students took a combination of Grade 9 and/or Grade 10 credits in a set timetable with other students from LDSB. While some of the courses were synchronous, others were asynchronous and taken through the Ontario e-Learning Consortium (OeLC).

In spring 2024, LDSB adjusted the delivery of secondary virtual school moving forward. The supervision of secondary virtual students would no longer come from Katarokwi Learning Centre. Instead, existing virtual school students would be transferred to their secondary home school to receive course registration and ongoing learning support from that school's support team. In addition, the Grade 9 and 10 timetables were adjusted so that students would receive three asynchronous courses and one synchronous course per semester. Grades 11 and 12 would remain unchanged.

As was shared in the last virtual school report, students enrolled in the School to Community (SCS) program would continue to receive the same scheduling and support for the 2024/2025 school year.

Last spring, a review of Elementary Virtual School achievement data suggested that a lower proportion of primary and intermediate students were achieving, or exceeding, the provincial standard as compared to the Board average, whereas a higher proportion of junior students are achieving, or exceeding, the provincial standard as compared to the Board average. However, it is important to note that given the smaller number of students enrolled in virtual school relative to Board enrolment, the achievement data for students in the virtual school could be impacted by very small numbers of students. Attendance data also revealed that elementary virtual student attendance is lower in all divisions, as compared to the Board average.

Current Status

As of September 11, 2024, a total of 86 students are enrolled in elementary virtual school: 47 LDSB students and 39 KPRDSB students.

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The school organization currently is comprised of 4 classes which includes:

Class	# students
JK-Grade 2	20
Grade 3-5	20
Grade 5-6	20
Grade 7/8	26

The staff is comprised of 2.37 KPRDSB educators and 2.6 LDSB educators. The elementary virtual school is supervised by the Principal and Vice Principal of the Katarokwi Learning Centre and Alternative and Continuing Education. While LDSB provides the daily supervision of virtual school, staffing, student supports, and financial costs continue to be shared in a manner proportional to student enrolment.

Limestone continues to work with other public school boards in the region if students/families are interested in pursuing virtual learning options. However, prior to registration, there is always direct communication between the Director of LDSB and the Director of the student's current school board. To date, LDSB has registered 21 students from other districts which include Durham DSB, Renfrew County DSB, Trillium Lakelands DSB and Simcoe DSB.

Next Steps and Communication Plan

During the last school year, elementary virtual school was dedicated to continuing to build school culture and a sense of belonging. There were several virtual clubs that were offered to students including coding club, student council, Lego club, gaming club, student announcements and baking-at-home club. In addition, the student council leadership group worked collaboratively to develop and design a school logo and mascot. They are now referred to as the EVS Eagles, and spiritwear can be purchased through the LDSB website. These initiatives will continue during this school year.

As a result of this data that was gathered last year, the school team is focusing on the following commitments:

- Staff participate in short math cycles to improve math pedagogy
- Staff professional learning is including a focus on equitable assessment, Visible Learning strategies, Gamification and EQAO, Universal Design for Learning (UDL), a book club on The Art and Science of Teaching Reading and understanding how to lead mentally health schools
- Leading Literacy and Numeracy nights to help families with at-home learning

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- Implementing Knowledgehook (an online Math program) with students and offering family information sessions
- Continuing to use universal screeners and diagnostic data to identify literacy learning gaps
- Implementing a targeted approach to address students with higher academic needs. This support is accomplished through SST meetings, small group instruction with classroom teachers and peer tutoring opportunities
- Building a positive attendance plan by building relationships with students and families
- Reinforcing the importance of daily attendance through regular communication

Recommendations

That this report be received for information purposes.

Prepared by: Stephanie Sartor, Associate Superintendent of Curriculum & Program Services

Reviewed by: Krishna Burra, Director of Education

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Administrative Report: Student & Staff Attendance

Regular Board Meeting

September 18, 2024

Purpose and Link to the Strategic Plan/Goal: Student Learning, Achievement and Well-Being

To update Trustees on the current Attendance Matters Campaign for LDSB students and staff.

Supports Strategic Plan Goals:

- Improve student well-being/sense of belonging, participation/engagement in class time, and time focused on learning
- Improve literacy and math learning and achievement for every student
- Improve responsiveness and service to families, staff, and community partners

Background

Student Absences

Bill 98, or the *Better Schools and Student Outcomes Act*, was passed in the spring of 2023. One of the key priorities identified in this *Act* was school attendance, especially for students in Grades 1-8. Both the Board Action Plan and individual School Action Plans identify the number of students in Grades 1-8 whose attendance rate is 90% or greater. Schools are expected to promote, monitor, and work with families to improve attendance rates for all students, K-12, even though current reporting on the goal is targeted at Grades 1-8. Research has shown that regular school attendance is critical in supporting academic achievement and well-being, as well as social and emotional development, the establishment of routines, and being better prepared for the future, regardless of ones' pathway.

Staff Absences

There are several reasons staff may be absent, including, but not limited to, sick leave, medical/dental appointments, personal leave, bereavement, professional development and student activities. It is widely acknowledged that staff absences have a significant impact on student-achievement and well-being and therefore a focus on staff absences to raise awareness of the impact on students and staff is a goal for the 2024-2025 school year.

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Current Status

Student Attendance Matters Campaign

A student Attendance Matters campaign has been launched across Limestone, using social media, posters, and the Director's update. Regular social media posts will continue throughout the year, with support from community partners, including Public Health. Schools will support the campaign through their regular communication channels and by placing posters throughout their school.

Setting targets and monitoring student attendance will be a focus of school professional development throughout the 24/25 school year. In addition to sharing the importance of this campaign, several attendance dashboards, available to all administrators, were used at an Administrators Meeting in August. These dashboards can accurately track attendance items that include the number of students who are absent in excess of 90%, attendance by absence code, days of significant absence, secondary course attendance, as well as heat map that identifies trends over the course of the school year. Administrators used these dashboards as learning support tools with staff on the September 3, Professional Development Day. Administrators will continue to use these dashboards to support the Attendance Matters campaign and monitor attendance at their individual sites. Schools and staff will be working with their school communities to establish shared accountability in supporting as many students attaining the goal of 90% attendance.

Staff Attendance Matters Campaign

A staff Attendance Matters campaign will launch by the middle of October to bring awareness to the number and impact of staff absences, on staff and student achievement and well-being, with a particular focus on educators. This campaign will align with the student Attendance Matters campaign.

Commencing October 2024, sick leave usage will be reviewed regularly, and communication will be shared with employees to alert them to their sick leave usage. Emails will generate after 5, 8 and 11 intermittent days of usage. Employees can expect to have a dialogue with their supervisor, as appropriate, when frequent use of sick leave has been identified to determine if there are supports that can be implemented to support regular attendance at work.

After 11 intermittent days of sick leave usage, employees can expect our Health & Wellness Specialists to reach out to schedule a meeting to determine if the Attendance Support Program is appropriate in supporting regular attendance at work.

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Given students are our reason for being and student achievement and well-being is our core mandate, we continue to try to balance what is best for students while providing reasonable flexibility for staff to attend to personal needs and obligations.

Recommendations

That this report be received for information purposes.

Prepared by: Scot Gillam, Superintendent of Curriculum & Program Services
Susan McWilliams, Superintendent of Human Resources

Reviewed by: Krishna Burra, Director of Education

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SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

June 12, 2024

PUBLIC MEETING

Roll Call:

Trustees:	Members:
T. Lloyd K. McGregor	Present: H. Clark, Autism Ontario E. Clow, Member-at-Large K. Hill, Member-at-Large H. Simson, Learning Disabilities Association of Kingston K. Wood, Community Living Kingston A. Martin, Member-at-Large (Queen's University) Regrets: S. Patay, Lennox & Addington Resources for Children L. Clouthier, Easter Seals Ontario
	Staff:
	Present: M. Blackburn, Principal of Educational Services S. Gillam, Superintendent, Learning for All C. Snider, Special Education Program Coordinator T. Vail, Special Education Program Coordinator A. Ward, Special Education Program Coordinator L. Conboy, Mental Health Lead W. Fisher, Educational Services and Safe Schools Coordinator J. Lalonde, Special Education Program Coordinator Regrets: N. Dillard, Vice-Principal of Educational Services
Guests:	Recorder:
None at this time.	J. Senior, Administrative Assistant

1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ADOPTION OF THE AGENDA

MOVED BY: Member-at-Large Erin Clow that the agenda be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

4. APPROVAL OF MINUTES

4.1 SEAC Minutes May 13, 2024

MOVED BY: Trustee Lloyd that the May 13, 2024, SEAC Minutes be approved. Carried.

5. BUSINESS ARISING FROM MINUTES

Scot Gilliam replied to Andrea Martin’s previous question regarding the Mission Statement stating that SEAC is still open to additional suggestions and revisions through the month of September 2024.

6. EDUCATION SERVICES UPDATE

6.1 Building Our Vision for the Future, Enhancing Special Education Services in our District, 2023-2024 Monitoring Document – Principal Michael Blackburn shared a presentation explaining key areas of focus and the indicators of success for the Special Education Services Monitoring Document.

1. **Programs and Programming – *Programs and Programming Matter*:** Explore and implement programs and programming that are personalized to student's strengths and needs, and responsive to goals, progress, and future opportunities.
 - **Key area of focus:** Continuing – Support school teams to implement purposeful, planned, and meaningful inclusion for students.
 - **Key Indicators:**
 - Intentional integration to support transitions
 - Equitable and Inclusive Classrooms resource
 - Embed in professional learning opportunities
 - Place Alignment Planner – Dual Diagnosis class
 - Planning for Intensive Support Teacher (IST) and Student Support Teacher (SST) professional learning for the 24–25 school year
 - Inclusion as foundational to spec-ed service delivery changes
2. **Individualized Supports and Accommodations – *Supports Matter*:** Explore and implement supports and accommodations that increase access and opportunities for learning and reduce barriers to success.
 - **Key area of focus:** Continuing – Support processes and practices for understanding diverse learners (student profiles, goals/hopes, gifts, areas for growth).
 - **Key Indicators:**
 - Student friendly Individualized Education Plan (IEP) resource
 - Shelley Moore Resources and Learning
 - Neurodiversity and Universal Design for Learning (UDL) Queens partnerships
 - Strengths based student profiles
 - Executive Functions and Assistive Technology Day for Secondary Teams and Program Team learning
 - Intentional shifts in language
 - FASD class presentations
 - ECPP Teachers – collaborative exploration of student profiles and support strategies
3. **Inclusive and Supportive Culture – *Culture Matters*:** Explore and implement strategies to support an inclusive and supportive culture that creates a sense of belonging, teamwork, and shared belief in what is possible.
 - **Key area of focus:** Beginning>Continuing – Communicate and collaborate with students, families, and community partners to gather voice and lived experiences.

➤ **Key Indicators:**

- Neurovibes and UDL events – intentional gathering of voice
- Secondary Student Alliance
- Work with Community Partners in schools with students and school teams
- Lived Experiences at Staff meetings
- Voices from the Margins
- Openness to diverse perspectives, both approving and dissenting
- T2K process - involvement of families and developing partnerships
- Elevating and supporting student voice (transitions, community events, self-advocacy)

4. **Staff Support/Human Resources Matter – *People Matter*:** Explore and implement staff and team capacity building to support a team approach within a multi-tiered system of support.

➤ **Key area of focus:** Beginning – Facilitate system and school-based Multi-Tiered Systems of Support (MTSS) within a multidisciplinary teams framework.

➤ **Key Indicators:**

- Affinity groups articulation of Tiers of Service
- Multidisciplinary approach to new Intensive Support Team
- Secondary school team exploration of tiers of support
- Intentional multi-disciplinary work at Ed Services – building a foundation
- SST and future IST learning
- Foundational to the restructuring is embedding MTSS in every school as a focus moving into next year
- Framing and development of new roles and teams

Chair McGregor called upon SEAC Members for questions regarding the 2023-2024 Monitoring Document.

7. CORRESPONDENCE

None at this time.

8. ASSOCIATION UPDATES

8.1 Haley Clark, Autism Ontario – Autism Ontario June 2024 Updates. Provided for information.

8.2 Linda Clouthier, Easter Seals – Easter Seals Family Funday Regatta on Saturday, July 27, 2024. Funds raised will help families of children with physical disabilities living in Eastern Ontario to purchase equipment for mobility and daily living and send their kids to Camp Merrywood. Email and poster sent to SEAC via email on June 10, 2024.

9. OTHER BUSINESS

9.1 Administrative Report: Superintendent's Report – Superintendent Scot Gillam shared the following:

A. Ministry Updates:

None at this time.

B. Educational Services Update:

Inspiring Possibilities Celebration

Community Living Kingston and District has selected Special Education Coordinator, Tiiu Vail, to receive an Inspiring Possibilities Award at their upcoming celebration on June 24, 2024. Tiiu is being recognized for her collaborative efforts on promoting inclusion and advocating for the rights and opportunities of individuals with intellectual disabilities. They also recognize her positive, dedicated, and creative approach in supporting all students in getting the most out of their school experience, and the team at Educational Services could not agree more and offer her our sincerest congratulations on this prestigious recognition.

Service Deliver Allocations

As a result of the Special Education restructuring, we are pleased to announce that all schools have received their allocations of Student Support Teachers (SST), Intensive Support Teachers (IST) and Educational Assistants (EA) for the 2024-2025 school year. An additional 28 IST teachers were distributed to 25 elementary schools, an additional 14.95 SST time was distributed among the elementary sites, and 17 EAs were added to the school allocations. Furthermore, an additional 3.0 Student Support Counselors (SSC) were added to school groupings, and we also hired an additional Special Education Coordinator to assist with Mental Health and Well-being and to support a family of schools. Specific allocations will be discussed in my verbal report to SEAC later this evening.

Intensive Support Teacher Training

Newly hired Intensive Support Teachers will have a day of training on June 19, 2024, in order to begin preparations for this new position. IST teachers will also have access to Behaviour Management Systems (BMS) training opportunities prior to the school year beginning.

9.2 Student Support Teacher (SST) and Intensive Support Teacher (IST) Allocations
Presentation – Superintendent Gillam shared a presentation explaining Special Education Supports.

Special Education Supports

- 28 ISTs at 25 sites
- Increase of 14.95 SSTs
- 3.0 SSCs – 17 schools impacted
- 17 EAs

Successful Accessibility Week

- Resources
- Red Shirt Day
- LESSA Track
- Inclusive Play Project Fun Fair

Chair McGregor called on SEAC Members for questions.

10. NEXT MEETING DATE

Wednesday, September 11, 2024

11. ADJOURNMENT

MOVED BY: Member-at-Large Erin Clow, that the meeting adjourn. Carried.

The meeting was adjourned at 6:34 pm.