## Form 117-B

## **Fundraising Activity Request**



School:	Date:	
Name of Fundraiser:		
Nume of Fundraiser.		
Fundraising Lead:		
Please check one: School Fundraiser $\square$ Sch	ool Council Fundraiser $\square$	
Start Date: End	d Date:	
Please describe the Fundraising Activity (attach additional information if required):		
Expected Participants (i.e. classes involved, entire school, general community):		
Revenue Sources (i.e. students, parent/guardians, general community):		
Expected Revenue:		
Expected Expenses:		
Source	Cost (if known)	
Intended Use of Net Proceeds:		

<sup>\*</sup> Please Note: All fundraising materials such as letters, flyers, posters etc. must be approved by the Principal prior to use.

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Approval	
Principal's Signature:	Date:

<sup>\*</sup>once signed, provide copy to Fundraising Lead and keep one copy in Office Financial Records