



AGENDA - REGULAR BOARD MEETING

Wednesday, January 17, 2024 – 6:00 PM

Limestone Education Centre

220 Portsmouth Avenue, Kingston, ON

Link: <https://bit.ly/LDSBBoardMTGJan17>

PRIVATE SESSION – 5:30 PM

*In accordance with the Education Act, Section 207(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- a) The security of the property of the board;
- b) The disclosure of intimate, personal, or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or their parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employee of the board; or
- e) Litigation affecting the board.

1. CALL TO ORDER

2. RESOLVE INTO COMMITTEE OF THE WHOLE AND PRIVATE SESSION

3. DECLARATION OF CONFLICT OF INTEREST

4. ACTION ITEMS

- 4.1** Annual Board Meeting Minutes (Private) – November 15, 2023
- 4.2** Special Meeting of the Board Minutes (Private) – December 18, 2023

5. FOR INFORMATION

- 5.1** SAFE SCHOOLS UPDATE
- 5.2** PROPERTY UPDATE

- 5.3 LABOUR UPDATE
- 5.4 LEGAL MATTER
- 5.5 PERSONNEL UPDATE
- 5.6 OPSBA UPDATE

6. REPORT TO PUBLIC SESSION

PUBLIC MEETING - 6 PM

Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

- 7. **ADOPTION OF AGENDA**
- 8. **DECLARATION OF CONFLICT OF INTEREST**
- 9. **DELEGATION/PRESENTATION**
- 10. **PRIVATE SESSION REPORT**
- 11. **APPROVAL OF MINUTES**
 - 11.1 Annual Board Meeting – November 15, 2023 (Pages 4-13)
 - 11.2 Nominations Committee Meeting – November 20, 2023 (Pages 14-16)
 - 11.3 Special Board Meeting Minutes – November 20, 2023 (Pages 17-19)
 - 11.4 Education Policy and Operations Committee – December 6, 2023 (Pages 20-26)
- 12. **REPORTS FROM OFFICERS**
 - 12.1 Chair’s Report
 - 12.2 Director’s Report
- 13. **REPORTS**
 - 13.1 OPSBA Report – Trustee McGregor
 - 13.2 Student Trustees’ Report
 - 13.3 Reports For Action
 - 13.3.1 Revision to Board Policy 11: Committees of the Board– Superintendent Gillam & Director Burra (Pages 27-30)
 - 13.3.2 Multi-Year Capital and School Renewal Project Plan – Superintendent Young (Pages 31-37)
 - 13.4 Reports for Information
 - 13.4.1 2023-2024 Revised Estimates and Interim Financial Report for Q1 – Superintendent Young (Pages 38-48)

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

13.4.2 Year 3 Update on the 2021-2024 Mental Health and Substance Use Strategy – Superintendent Gillam (Pages 49-63)

14. UNFINISHED BUSINESS

14.1 Notice of Motion from the Regular Board Meeting on June 21, 2023, brought forward by Trustee Neill: “Given the critical partnership between KFL&A Public Health and local school boards before the most recent pandemic and throughout the pandemic, a letter should be written to the MoH, MoE, the Premier, local MPPs, and the Education and Health critics for the official opposition; advocating for a school board seat on the local public health board. This letter should also be shared with the other coterminous school boards.”

15. NEW BUSINESS

None at this time.

16. CORRESPONDENCE

None at this time.

17. NOTICES OF MOTION

None at this time.

18. ANNOUNCEMENTS

None at this time.

19. COMMITTEE MINUTES FOR INFORMATION

19.1 PIC Meeting Minutes – October 5, 2023 (Pages 64-69)

19.2 SEAC Meeting Minutes – October 11, 2023 (Pages 70-76)

19.3 SEAC Meeting Minutes – November 8, 2023 (Pages 77-83)

20. FUTURE BOARD MEETING SCHEDULE

February 7, 2024 (EPOC)

February 28, 2024

March 6, 2024 (EPOC)

March 27, 2024

April 24, 2024

May 1, 2024 (EPOC)

May 15, 2024

June 5, 2024 (EPOC)

June 19, 2024

21. ADJOURNMENT



ANNUAL MEETING MINUTES – NOVEMBER 15, 2023

PRIVATE SESSION

Roll Call:

Trustees:	Staff:
J. Brown G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle K. McGregor J. Morning J. Neill S. Ruttan E. Eckloff (Student Trustee) (regrets) A.J. O'Keefe (Student Trustee) (regrets) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services S. McWilliam Superintendent of Human Resources T. McKenna, Associate Superintendent
Guests:	Recorder:
	S. Mitton, Executive Assistant to the Director and Trustee Liaison

1. CALL TO ORDER

Vice-Chair Godkin called the meeting to order.

2. RESOLVE INTO COMMITTEE OF THE WHOLE AND PRIVATE SESSION

MOTION: To move into Private Session.

MOVED BY: Trustee McGregor. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

Vice-Chair Godkin asked Trustees if they had a conflict of interest to declare with any of the agenda items. There were no conflicts declared.

4. ACTION ITEMS

- 4.1 Regular Board Meeting Minutes (private) – September 20, 2023

MOVED BY: Trustee Lloyd that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried.

5. FOR INFORMATION

- 5.1 Safe Schools Update – Associate Superintendent Gollogly provided a safe schools update.
- 5.2 Property Update – No update at this time.
- 5.3 Personnel Update – No update at this time.
- 5.4 Labour Update – No update at this time.
- 5.5 Legal Update – No update at this time.
- 5.6 OPSBA Update – No update at this time.

6. REPORT TO PUBLIC SESSION

Vice-Chair Godkin called for a motion for the Board to rise and report.

MOTION: That the Board rise and report.

MOVED BY: Trustee McGregor. Carried.

PUBLIC MEETING

Roll call:

Trustees:	Staff:
J. Brown G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle K. McGregor J. Morning J. Neill S. Ruttan E. Eckloff (Student Trustee) (regrets) A.J. O’Keefe (Student Trustee) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education A. Grange, Communications Officer J. Douglas, Communications Officer P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services S. McWilliam Superintendent of Human Resources T. McKenna, Associate Superintendent
Guests:	Recorder:
None at this time.	S. Mitton, Executive Assistant to the Director and Trustee Liaison

1. CALL TO ORDER

Director Burra stated “Good evening. In accordance with Section 208 of The Education Act, and LDSB By-Laws Article II, and IV, and under the authority invested in me as the Secretary of the Board, I welcome everyone to the Annual Meeting of the Limestone District School Board for the term ending November 15, 2023. I shall be the presiding officer of this Annual Meeting, pending the election of the Chair of the Board, and therefore call this meeting to order.”

2. LAND ACKNOWLEDGEMENT

Director Burra stated “Good evening everyone. I am honoured to have the opportunity to provide the land acknowledgement this evening. We are situated on the traditional lands of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land,

Limestone District School Board

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as well as the presence of Metis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.

In Limestone DSB, November is Indigenous Education month. Throughout the month, we are flying the Orange Survivor's flag at the Education Centre. In Limestone, we continue to learn the truth, share the truth, and maintain focus on the truth. Reconciliation is much more of a challenge as we operate systems that can be slow to change, and face headwinds on a wide variety of fronts. I am very conscious of our moral imperative in supporting Indigenous youth and students... to provide them with the same opportunities, outcomes, and hope that we need to provide to all students. I also think about the need for our voices and advocacy to continue to place focus on the importance of Indigenous education and supporting Indigenous students and families, and consider where we also need to do this work within our communities and with different levels and branches of government.

At the end of September, I had the good fortune to have the opportunity to have the gift of learning from Shyra and Rye Barberstock, two Indigenous people both, partners, and PhD candidates at Queen's University. Shyra is Anishinaabe and Rye is Haudenosaunee from the MBQ. In their talk, they spoke about what the word Canada represents to Indigenous people of this area and they explained it means much more than a specific location or village like those old historical minutes suggested. It means community, it means home, it means friendship, it means trust-building, it means positive relations, it means reciprocity, it means unity, inclusivity, inter-relationship, and it means mutual dependency with each other and the natural world. This conception of Canada does not frequently feel like the communities we live in. In the past, I have spoken of the necessity of us adopting more Indigenous ways of knowing, being, and doing for the benefit of our environmental survival and maintaining a world in which people can live, but the learning with the Barberstocks also struck me that we have much to learn, or relearn, also about how we relate to each other and live with each other. In a world full of tumult, we must reflect on the lessons we need to learn from the past to avoid future occurrences, but we must also reflect on how we want to be and live in relation to each other. Any potential future generations may well depend on how we do both."

3. OPENING GREETINGS AND INTRODUCTIONS

Limestone District School Board

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Director Burra stated “As we begin a new term of office, I would like to express my appreciation to Trustees for the important contributions and decisions made that support student achievement and well-being while ensuring the Board fulfills its duties under the Education Act.

We have significant work ahead of us in the year ahead. We will be finalizing our new Strategic Plan while incorporating the required focus on student learning and wellbeing as outlined in Bill 98, the Better Schools and Student Outcomes Act. This is important work for the students we serve and our goal of providing equity of hope for each student in every school, and every classroom. The senior team and I look forward to continuing to work with trustees to fulfill our critical responsibilities in providing an essential service for the Limestone community. At this juncture, we will continue with the formal requirements of the meeting.

Director Burra called the roll:

Indigenous Trustee: Kelly Maracle

Representing the Town of Greater Napanee: Tiffany Lloyd

Representing the Townships of Central Frontenac, Addington Highlands, and North Frontenac: Karen McGregor

Representing the Townships of Loyalist and Stone Mills: Robin Hutcheon

Representing the Township of South Frontenac: Suzanne Ruttan

From the City of Kingston:

Representing Pittsburgh and King’s Town Districts & the Frontenac Islands: Bob Godkin

Representing Districts of Portsmouth & Sydenham: Joy Morning

Representing Kingscourt-Rideau & Countryside Districts: Jim Neill

Representing Trillium and Lakeside Districts: Garrett Elliott

Representing Loyalist-Cataraqui, Collins-Bayridge, Meadowbrook and Strathcona Districts: Judith Brown

Indigenous Student Trustee: Emily Eckloff (regrets)

Rural Student Trustee: Ava Jean O’Keefe

Urban Student Trustee: Andrea Wang (regrets)

4. ANNUAL DECLARATION OF INVOLVEMENT

Trustees of the Limestone District School Board are committed to accountability and transparency. The Trustee Code of Conduct states: “Trustees shall declare any conflict of interest or involvement, financial or otherwise, between their personal life and/or business interests and their position of the Board.” In support of this, Trustees annually declare their ongoing involvement with agencies, boards, and committees in organizations outside the Limestone District School Board and declare verbally at the Initial Board Meeting.

Trustees read their Declaration of Involvement with respect to what other community organizations they are members or volunteers.

5. ELECTION OF THE CHAIR

Director Burra called for nominations for the position of Chair of the Board.

Trustee Godkin nominated Trustee Hutcheon and seconded by Trustee McGregor.

Trustee Hutcheon accepted the nomination.

Director Burra called for nominations two additional times. Hearing none, he stated that nominations would be closed.

MOVED by Trustee Neil and seconded by Trustee Morning that the nominations be closed. Carried.

Director Burra congratulated Trustee Hutcheon on being acclaimed Chair of the Limestone District School Board for the session November 16, 2023, to November 20, 2024.

6. ELECTION OF THE VICE-CHAIR

Chair Hutcheon called for nominations for the position of Vice-Chair of the Board.

Trustee McGregor nominated Trustee Lloyd and seconded by Trustee Ruttan. Trustee Lloyd accepted the nomination.

Trustee Morning nominated Trustee Godkin and seconded by Trustee Neill. Trustee Godkin accepted the nomination.

Chair Hutcheon called for nominations two additional times. Hearing none, she stated that nominations would be closed.

MOVED by Trustee McGregor and seconded by Trustee Ruttan that the nominations be closed. Carried.

Both candidates addressed the Board and thanked their colleagues for the nomination.

Trustees voted on their selection of Vice-Chair of the Board. Superintendent Silver and Superintendent Young counted the votes. Chair Hutcheon congratulated Trustee Godkin on being voted Vice-Chair of the Limestone District School Board for the session November 16, 2023 to November 20, 2024.

MOVED by Trustee McGregor and seconded by Trustee Brown that the ballots be destroyed. Carried.

7. PRIVATE SESSION REPORT

Vice Chair Godkin Stated: Earlier this evening during private session:

- The minutes were approved from the Regular Board Meeting (private) of October 18, 2023
- Associate Superintendent Gollogly gave a safe schools update.
- There was no other business conducted, or motions passed in Private Session.

MOTION MOVED By Vice-Chair Godkin and seconded by Trustee Morning that the Private Session Reports be received. Carried.

8. APPROVAL OF MINUTES

8.1 Regular Board Meeting Minutes – October 18, 2023

8.2 Audit Committee Meeting Minutes – November 6, 2023

MOVED BY Trustee Godkin and seconded by Trustee McGregor that the minutes, as presented, be approved. Carried.

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8.3 Special Audit Committee Meeting Minutes – November 14, 2023

Trustee Ruttan stated that: “On Friday November 10, 2023, the Ministry of Education requested that all school boards add an additional note to their financial statements. Since this was four days after our Audit Committee meeting, the Audit committee needed to meet again to review and approve the revised draft consolidated financial statements with this new note before the minutes came to the board tonight. The audit committee was presented with a revised draft consolidated financial statement package at the Special Audit meeting on November 14, 2023 which included the new note, 26. This new note is a result of a settlement between various labour groups and the government and the litigations surrounding bill 124; protecting a sustainable public sector for future generations act 2019. She called upon Superintendent Young to speak to the specifics of bill 124.

Superintendent Young stated: “Bill 124 was passed in 2019 which limited wage increases in the public sector to 1% a year for three years. As expected, the contracts were settled with the 1% increase and as well the labour groups launch a court challenge arguing that the legislation infringed on their right to bargain. At the end of 2022 the court ruled against the legislation. The government did appeal the decision which they lost in June of 2023. To date the OSSTF and ETFO Ed workers reached a settlement with the province. As a result, a note detailing the additional revenue and expenditure of the settlement was added to the draft financial statement. This allows for an additional 1% for 2019, 1% for 2020, 1% 2021 and between 1.5 and 3.5% increase for 2022 which will be decided by an arbitrator.

MOVED BY Trustee Ruttan and seconded by Trustee McGregor that the minutes, as presented, be approved. Carried.

9. REPORTS FOR INFORMATION

9.1 Math Action Achievement Plan Update

Associate Superintendent Hedderson provided Trustees with a working version of the Math Achievement Action Plan (MAAP) Blueprint. He indicated that this is the fourth update that has been presented to Trustees. The purpose of this update is to keep Trustees apprised of the work completed over the course of the last month. There are four areas this work is underway:

- Instructional Leadership Learning – Sessions, Administrator meetings, Family of Schools meetings and Data literacy sessions.
- PA Day Support through the LDSB Math Action Team.

- EQAO Outreach – engagement with Program Leadership Team & Administrators.
- In-School Classroom Support through the LDSB Math Action Team.

Associate Superintendent Hedderson reminded Trustees of the three action priority areas:

- Fidelity of the Math Curriculum – ensuring implementation and use of instructional and assessment practices with a proven track record of enhancing student achievement.
- Math Content Knowledge for Teaching – Engaging in ongoing learning to strengthen mathematics content knowledge for teaching.
- Knowing the Math Learner – Ensuring mathematical tasks, interventions and supports are relevant and responsive.

He reviewed with Trustees how these priority action areas are being rolled out at the Provincial, Board and School level. He concluded by sharing that core focus of Phase 1 of the MAAP is on fluency with the initial Key Performance Indicators being the percentage of educators following a long-range plan aligned to Ontario Mathematics curriculum (2020, 2021), percentage of educators gathering diagnostic data and using information plotting students on continua to use for intentional planning and percentage of educators planning and implementing the first 15 minutes of instruction in Mathematics classes with a focus on fluency. Associate Superintendent Hedderson turned it over to Director Burra who directed Trustees to the more fulsome report included in the agenda package. Director Burra indicated that the recommendation is to receive the report and by receiving the report, it is endorsed by the Board. He explained that the working version MAAP Blueprint updates will continue to be presented to Trustees over the course of the coming school years and will be adjusted as feedback is received.

Chair Hutcheon thanked Associate Superintendent Hedderson and Director Burra and called upon Trustees for questions.

10. REPORTS FOR ACTION

10.1 Amendment to School Year Calendar 2023-2024

Associate Superintendent Gollogly introduced her report. She explained that the purpose of her report is to amend the school year calendar for the 2023-2024 school year, specifically moving the Professional Activity Day from April 12, 2024 to April 8, 2024. On April 8, 2024 a total solar eclipse will occur leaving southern parts of the LDSB in complete darkness at

approximately 3:20pm. She indicated that consultation with co-terminus School Boards as well as Tri-Board Transportation has occurred with the consensus of moving the PA Day to April 8, 2024. Associate Superintendent Gollogly explained that efforts to shift the school day timing were explored but ultimately it was not feasible due to bussing challenges and family impact having to accommodate two interruptions the same week.

MOTION MOVED by: Trustee Godkin and seconded Trustee McGregor that Trustee approve changing the April 12, 2024, P.A. Day to April 8, 2024, and immediately submit this amendment to the Ministry of Education for final approval. Carried.

11. ADJOURNMENT

MOVED BY: Trustee Brown and seconded by Trustee Lloyd that the meeting adjourn. Carried.

The meeting adjourned at 7:13 p.m.



NOMINATIONS COMMITTEE MEETING MINUTES – NOVEMBER 20, 2023

PUBLIC MEETING

Roll call:

Trustees:	Staff:
J. Brown (virtual) G. Elliott (virtual) B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle K. McGregor J. Morning J. Neill S. Ruttan (virtual) E. Eckloff (Student Trustee) (regrets) A.J. O'Keefe (Student Trustee) (regrets) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education J. Douglas, Communications Officer A. McDonnell, Superintendent of Education
Guests:	Recorder:
None at this time.	S. Mitton, Executive Assistant to the Director and Trustee Liaison

1. CALL TO ORDER

Chair Hutcheon welcomed everyone to the Nominations Committee Meeting and called the roll. She provided the Acknowledgement of Territory "The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

2. ADOPTION OF THE AGENDA

MOVED BY: Trustee Lloyd and seconded by Trustee McGregor that the agenda, as presented, be approved. Carried.

3. CHOICE OF STATUTORY AND STANDING COMMITTEE RESPONSIBILITIES

- (a) Audit Committee
 - (1) Trustee Elliott
 - (2) Trustee Lloyd
 - (3) Trustee Ruttan
- (b) Awards Committee
 - (1) Trustee Brown
 - (2) Trustee Elliott
 - (3) Trustee Ruttan
 - (4) Trustee McGregor (Alternate)
- (c) Special Education Advisory Committee
 - (1) Trustee Lloyd
 - (2) Trustee McGregor
 - (3) Trustee Neill (Alternate)
- (d) Environmental Sustainability Advisory Committee
 - (1) Trustee Hutcheon
 - (2) Trustee Morning
- (e) Parent Involvement Committee
 - (1) Trustee Godkin
 - (2) Trustee Neill (Alternate)
- (f) Indigenous Education Committee:
 - (1) Trustee Godkin
 - (2) Trustee McGregor (Alternate)
 - (3) Trustee Maracle (Ex-Officio)

SPECIAL COMMITTEES:

- 1. Supervised Alternative Learning
 - (1) Trustee Brown
 - (2) Trustee Morning (Alternate)

2. Expulsion Hearing Committee/Disciplinary Hearing Committee Pool
The following trustees indicated that they would like to be placed in the Expulsion Hearing Committee/Disciplinary Hearing Committee Pool:
 - (1) Trustee Brown
 - (2) Trustee Elliott
 - (3) Trustee Hutcheon
 - (4) Trustee Maracle
 - (5) Trustee McGregor
 - (6) Trustee Morning
 - (7) Trustee Neill
 - (8) Trustee Ruttan
3. OPSBA:
 - (1) Trustee McGregor
 - (2) Trustee Hutcheon (Alternate)
4. Food Sharing Project:
 - (1) Trustee Hutcheon
 - (2) Trustee Godkin (Alternate)

4. DESIGNATION OF TRUSTEE TO PRESENT THE REPORT OF THE NOMINATIONS COMMITTEE RE: TRUSTEE COMMITTEE SELECTION

Trustee McGregor volunteered to present the report from the Nominations Committee for the Trustee Committee selections at the Special Board Meeting.

5. ADJOURNMENT

MOVED BY: Trustee McGregor that the meeting adjourn. Carried.

The meeting adjourned at 5:52 p.m.



SPECIAL BOARD MEETING MINUTES – NOVEMBER 20, 2023

PUBLIC MEETING

Roll call:

Trustees:	Staff:
J. Brown (virtual) G. Elliott (virtual) B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle K. McGregor J. Morning J. Neill S. Ruttan (virtual) E. Eckloff (Student Trustee) (regrets) A.J. O'Keefe (Student Trustee) (regrets) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education J. Douglas, Communications Officer A. McDonnell, Superintendent of Education
Guests:	Recorder:
None at this time.	S. Mitton, Executive Assistant to the Director and Trustee Liaison

1. CALL TO ORDER

Chair Hutcheon welcomed everyone to the Special Board Meeting. She called the meeting to order.

2. LAND ACKNOWLEDGEMENT

Chair Hutcheon stated that the Acknowledgement of Territory was recognized earlier in the evening during the Nominations Committee meeting.

3. DECLARATION OF CONFLICT OF INTEREST

Limestone District School Board

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Chair Hutcheon asked that if Trustees have a conflict of interest, could they please identify the agenda item number. There were no conflicts declared.

4. REPORT OF THE NOMINATIONS COMMITTEE RE: TRUSTEE COMMITTEE SELECTION

Trustee McGregor read the report of the Nominations Committee.

- (a) Audit Committee
 - (1) Trustee Elliott
 - (2) Trustee Lloyd
 - (3) Trustee Ruttan
- (b) Awards Committee
 - (1) Trustee Brown
 - (2) Trustee Elliott
 - (3) Trustee Ruttan
 - (4) Trustee McGregor (Alternate)
- (c) Special Education Advisory Committee
 - (1) Trustee Lloyd
 - (2) Trustee McGregor
 - (3) Trustee Neill (Alternate)
- (d) Environmental Sustainability Advisory Committee
 - (1) Trustee Hutcheon
 - (2) Trustee Morning
- (e) Parent Involvement Committee
 - (1) Trustee Godkin
 - (2) Trustee Neill (Alternate)
- (f) Indigenous Education Committee:
 - (1) Trustee Godkin
 - (2) Trustee McGregor (Alternate)
 - (3) Trustee Maracle (Ex-Officio)

SPECIAL COMMITTEES:

- 1. Supervised Alternative Learning
 - (1) Trustee Brown
 - (2) Trustee Morning (Alternate)

2. Expulsion Hearing Committee/Disciplinary Hearing Committee Pool
The following trustees indicated that they would like to be placed in the Expulsion Hearing Committee/Disciplinary Hearing Committee Pool:
 - (1) Trustee Brown
 - (2) Trustee Elliott
 - (3) Trustee Hutcheon
 - (4) Trustee Maracle
 - (5) Trustee McGregor
 - (6) Trustee Morning
 - (7) Trustee Neill
 - (8) Trustee Ruttan
3. OPSBA:
 - (1) Trustee McGregor
 - (2) Trustee Hutcheon (Alternate)
4. Food Sharing Project:
 - (1) Trustee Hutcheon
 - (2) Trustee Godkin (Alternate)

5. **ADJOURNMENT**

*MOVED BY: Trustee McGregor and seconded by Trustee Lloyd that the meeting adjourn.
Carried.*

The meeting adjourned at 6:00 p.m.

EDUCATION, POLICY AND OPERATIONS COMMITTEE MEETING MINUTES – DECEMBER 6, 2023

PUBLIC MEETING

Roll call:

Trustees:	Staff:
J. Brown G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle (regrets) K. McGregor J. Morning J. Neill S. Ruttan (virtual) E. Eckloff (Student Trustee) (regrets) A. O'Keefe (Student Trustee) (regrets) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education S. Gillam, Superintendent of Education A. McDonnell, Superintendent of Education J. Douglas, Communications Officer A. Grange, Communications Officer
Guests:	Recorder:
None at this time.	S. Mitton, Executive Assistant to the Director and Trustee Liaison

Chair Godkin welcomed everyone to the meeting. He began the meeting by reading the Acknowledgement of Territory: "The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

1. Call to Order

Chair Godkin called the meeting to order and called the roll.

2. Adoption of Agenda

MOVED BY: Trustee McGregor that the agenda be approved. Carried.

3. Declaration of Conflict of Interest

There were no conflicts declared.

4. Reports for Information

4.1 Update on the See Yourself in Limestone Student Census 2020

Superintendent McDonnell introduced her report. She began by reminding Trustees that the Student Census administration began in the late fall of 2020 and is a Ministry of Education requirement. The See Yourself in Limestone Student Census 2020 Preliminary Report was shared with Trustees in September of 2021. Following this, a Technical Advisory Group (TAG) was established in January of 2022 to support the analysis of the Student Census data. This group is comprised of Limestone District School Board (LDSB) Community Stakeholders, members of the Student Census team and Trustee Elliott. Superintendent McDonnell noted that the LDSB Student Sense of Belonging report was released in April of 2023 and was the first in a series of reports. She indicated that the report this evening is the second report focusing on student achievement which is due to be released in the next two weeks, prior to the holiday break. The Purpose of the student achievement report is to:

- Identify groups of students experiencing systemic barriers to equitable student achievement outcomes.
- Communicate findings to Staff so that they may consider it in their daily work and school planning.
- Act as a comprehensive resource regarding system-level student achievement outcomes until the next Student Census is complete.

Superintendent McDonnell reviewed the achievement indicators which include the following:

- At least one caring adult at school.
- An adult at school expects me to do well.
- Suspensions.
- Reasons absent or late.

- Special Education (IEPs)
- EQAO Math and Literacy
- Pathways (Enrolment in Applied English and Math)
- Credit Accumulation
- Graduation Outcomes

She reminded Trustees about the disparity index and comparison groups and clarified that each disparity index is done in relation to the data, all of which is clearly outlined within the report.

The overall findings were presented to Trustees in a graphic Venn diagram. She explained that this is an accessible way to view the data. Superintendent McDonnell explained that some students need more support to feel like they belong. Some students need more support to have the same success and the same achievement as other students.

The diagram illustrated that students with disabilities, IEPs, who are Gender nonconforming, have Lower socio economic status, and/or are Indigenous, have disproportionately negative outcomes and experiences for all, or almost all indicators. There is a correlation between achievement and sense of belonging for many groups, but not all, which places importance on the understanding that not all students have the same experience. It is essential that this data is not used to make generalizations or assumptions for a particular groups' experience.

Superintendent McDonnell indicated that the next step is to release the report to staff, families, labour partners, and community partners in the next two weeks. The focus remains on data literacy and guidance, ensuring human rights by eliminating harm, high quality learning and instruction, and pathways of choice.

Chair Godkin thanked Superintendent McDonnell for her presentation and called upon Trustees for questions.

4.2 Director's Annual Report 2022-2023

Director Burra stated that the Director's Annual Report is a legislated, annual requirement. The Annual Report is a summary of the previous 2022-2023 School Year. Director Burra explained that this is a legal requirement to publicly share information about LDSB including budget information, EQAO, as well as an opportunity to highlight and celebrate different Board initiatives. The report has

been posted to the website on the “See Yourself in Limestone” page and will be submitted to the Ministry of Education in compliance with the January 31, 2024 deadline.

Chair Godkin thanked Director Burra and called upon Trustees for questions.

5. Reports for Action

5.2 Public Feedback for Policy 13 Updates

Director Burra introduced his report. He indicated to Trustees that an interim Policy 13 was approved at a previous meeting of the Board in August of 2023. Public consultation took place from September to October where input was invited from families, Staff, the Parent Involvement Committee, and the Limestone community.

Feedback was received from six individuals which was taken into consideration and is reflected in the changes in the new proposed policy. Director Burra identified that Trustee Elliott brought forward a language change for consistency, which has been adjusted in section 1.3. This minor change was made to align language regarding the timing of when a delegation will be heard. He also noted that minor additions for consistency and clarity are also reflected in the proposed policy.

Chair Godkin called upon Trustees for questions. Trustees had a discussion surrounding the acceptance of out of area submissions to the Board, specifically section 2.3.0 of the proposed Policy 13. This section refers to language in section 1.9.0, subsection (c), which reads: Delegation presentations will not be received if the delegation will be presented by a delegate(s) that do not reside in the jurisdiction of the Limestone District School Board.

Trustee Elliott proposed an amendment to the proposed motion and put forward the following:

MOTION: To remove the sentence in 2.3.0 that states that it should be noted for consideration of submissions, residential requirements as outlined in section 1.9.0 (c) do not apply. This was defeated.

MOTION MOVED BY: Trustee McGregor that Trustees approve the edits made to Policy 13. Carried.

5.3 See Yourself in Limestone: The Road Ahead – 2023-2028 Strategic Planning Process Phase 2 Consultation Results Overview

Director Burra began his presentation on the data and feedback received during this second consultation process which took place from November 2-24, 2023. He shared that over 1000

responses were received from the community with the largest group being students and families. He shared the feedback from the proposed mission statement with Trustees which he noted in some cases, was diverse and contradictory.

Feedback on the proposed mission was presented to Trustees in emerging themes:

- Empowerment and Skills Development.
- Inclusivity and Community Engagement.
- Concerns About Implementation and Authenticity.
- Simplicity and Clarity.
- Academic Focus and Practical Application.

Director Burra acknowledged that since the agenda package was released, there has been an amendment (shown in italics below) to the proposed mission statement based on feedback which he presented to the Trustees:

“Our mission is to make a positive difference in the lives of the students we serve by empowering every student with the essential skills to shape their future, *be lifelong learners*, and contribute meaningfully to an interconnected, inclusive and evolving world.”

Director reviewed the feedback on the proposed vision which he noted showed areas of overlap. This was presented in the following themes:

- Inclusivity and Belonging.
- Inspiration and Nurturing Hope.
- Realism and Practicality.
- Clarity and Conciseness.
- Support and Resources for Implementation.

This feedback was reflected in an amended (shown in italics below) Vision:

“Our Vision is for all *students, families, and staff to feel they belong* within Limestone: a system that understands and supports learners’ strengths, needs, and preferences; inspires their hearts and minds; and nurtures hope for the future success of every student in every classroom, and every school.”

Director Burra acknowledged that feedback from the consultation process highlighted a need for the mission and vision statements to be concise which initiated the creation of a focused intention to ensure that these statements are memorable. He shared these statements with Trustees:

- “To make a positive difference in the lives of every student in every classroom, and every school.”

Director Burra invited Trustees to ask questions and noted the proposed motion for consideration.

MOVED BY Trustee Ruttan: That Trustees confirm the Limestone District School Board’s new Mission and Vision to allow staff to continue to further develop the Strategic Plan for Board approval. Carried.

Director Burra pivoted Trustees’ attention to the Board Values section of his report included in the agenda package. After consultation with members of the community, and Trustee input from the September 6, 2023, EPOC meeting Director Burra invited Trustees to participate in a ‘dotmocracy’ exercise to establish and confirm the Values. Trustees selected seven Values:

- Equity
- Empathy
- Respect
- Integrity
- Adaptability
- Community
- Creativity

Chair Godkin referenced the second proposed motion included in the report.

MOVED By Trustee Lloyd that: Trustees confirm the Values: Equity, Empathy, Respect, Integrity, Adaptability, Community and Creativity, to anchor the Strategic Plan and allow staff to continue to further develop the Strategic Plan for Board approval. Carried.

6. Unfinished Business

None at this time.

7. New Business

Trustee Brown announced that the Board received the David Perry Memorial Award for the Boards contribution to the Food Sharing Project at an awards ceremony the evening prior.

8. Correspondence

None at this time.

9. Next Meeting Date

February 7, 2023.

10. Adjournment

Moved by Trustee Lloyd that the meeting adjourn. Carried.

The meeting adjourned at 7:22 p.m.



ADMINISTRATIVE REPORT: REVISION TO BOARD POLICY 11: COMMITTEES OF THE BOARD REGULAR BOARD MEETING

January 17, 2024

Purpose

To provide Trustees with a proposed revision to Board Policy 11 – Committees of the Board. This revision will provide further clarification on the purpose and mandate of the Indigenous Education Committee (IEC), and ensure alignment with other IECs in Ontario.

Background

At the May 3, 2023, Education, Policy and Operations Committee meeting, Trustees approved the following motions;

- Changes to Policy 11 (appendix B from May 3, 2023 Report) incorporating the Indigenous Education Committee as a Standing Committee of the Board,
- Changes to Article VI of the LDSB Procedural Bylaws that incorporate the Indigenous Education Committee as a Standing Committee of the Board.

Board Policy 11 now contains a portion of the Indigenous Education Committee's Terms of Reference as noted in Sections 6.5.1 to 6.5.5. The entire IEC Terms of Reference can be found on the LDSB website.

Current Status

Additional information should be added to Board Policy 11 to recognize that the Indigenous Education Committee operates as an autonomous Committee, who work in partnership with, but are not governed by, the local school Board of Trustees. This Committee is a community-based Committee, with Trustee representation, which aligns with other Indigenous Education Committees across the province.

Recommendation

That Trustees approve the addition of the information below to the end of Section 6.5.1 of Policy 11 (Appendix A):

- The Indigenous Education Committee works in partnership with the local school Board of Trustees and staff, and is autonomous in providing advice and making recommendations in support of Indigenous students, families, and educators.

Prepared by: Scot Gillam, Superintendent

Reviewed by: Krishna Burra, Director of Education

Appendix A: Section 6.5.0 of Policy 11: Committees of the Board

6.5.0 Indigenous Education Committee (IEC)

6.5.1 Purpose

The role of the Indigenous Education Committee is to advise and make recommendations to the Board on matters relating to the education, well-being, and achievement of First Nations, Metis, and Inuit students while working collaboratively with the Limestone District School Board to support Indigenous students, families and educators.

6.5.2 Responsibilities

The responsibilities of the Indigenous Education Committee will be as follows:

- A.** Advise and assist with the implementation of Limestone District School Board (LDSB) Action Plan on Indigenous Education.
- B.** Advise and assist the Board of Trustees in its commitment to provide an equitable, inclusive, transparent education and work environment for First Nations, Métis, and Inuit students and staff.
- C.** To provide strategic advice on implementing the Truth and Reconciliation Calls to Action, specifically Calls to Action pertaining to education: 10, 62 & 63.
- D.** Advise and assist to ensure that all Indigenous days of significance are respected.
- E.** To act as a resource to provide informed and current knowledge of First Nations, Métis, and Inuit perspectives to support informed decision making within Limestone District School Board.
- F.** To liaise with caregivers and community members as needed to ensure equitable and inclusive education and work environment for First Nations, Metis, Inuit students and staff.
- G.** Responding to other initiatives as they arise within the educational community.

6.5.3 Membership

Participation in the Committee is voluntary. The defining characteristics of the individuals who will hold a seat on the Indigenous Education Committee are as follows:

- A.** First Nations, Métis, and Inuit caregivers from the Limestone District School Board (LDSB) are welcome to join or attend the Committee meetings. Ideally there would be a balance between rural and urban as well as elementary and secondary parents/caregivers.
- B.** First Nations, Métis, and Inuit community representatives from their respective territories within the Limestone District School Board (LDSB).
- C.** Board staff aligned to Indigenous Education.
- D.** A Trustee representative (or alternate), Indigenous Trustee representative, and Indigenous Student Trustee representative.
- E.** Community Stakeholders with an understanding of education and an interest in promoting Indigenous student success and well-being.

6.5.4 Meetings

The committee shall meet at least five times in each school year. In the absence of a quorum, an information only session may be considered following an adjournment. A report from such an information session will be made at the next regular constituted IEC meeting. All minutes from committee meetings will be submitted at the next regular constituted board meeting.

6.5.5

Quorum for IEC is established when 20% of the Indigenous Education Committee is present and fifty percent (50%) of those in attendance are Indigenous.



ADMINISTRATIVE REPORT: MULTI-YEAR CAPITAL AND SCHOOL RENEWAL PROJECT PLAN

BOARD MEETING

January 17, 2024

Purpose

To provide the Board with the Multi-Year Capital and School Renewal Project Plan for the current school year and to make a recommendation for approval.

Background

Starting in 2011-2012 the Board prepared a 10-Year Capital - School Renewal Project Plan (the plan) that is updated each year. The project categories are now aligned with Ministry Asset reporting and include all assets of school buildings and sites. Each category has projects which improve or replace aging infrastructure. The purpose of the plan is to highlight proposed school renewal project activities under the following project types:

Heating/Ventilation/AC	Electrical
Structure	Communications (ITS)
Site Improvements	Conveyance
Lighting	Interior Renovations
Plumbing	Building Envelope

Budget

At the June 7, 2023, Board Meeting the 2023-2024 Budget was approved including a capital budget consisting of \$21.3 million in School Renewal funded projects.

School Renewal	\$ 4,364,385
School Condition Improvements	\$ 16,938,019
Total	\$ 21,302,404

The 2023-2024 Budget contained a preliminary plan of proposed renewal projects by category type to highlight how the \$21.3 million would be invested.

Current Status

The Facility Services Department has developed the Capital and School Renewal Project Plan based upon the VFA Building Condition reports for all schools; assessing local needs with school staff, analysis from maintenance work orders; knowledge from facilities trades and maintenance staff, and expertise from engineering and other consultants.

The Multi-Year Capital plan includes an updated 2023-2024 listing of \$21,302,404 projects by school or various schools (Appendix A). Project work estimates are based upon the best available project scope and costing information at the time of evaluation.

Capital Funding 2023-2024	
SCIA	16,938,019
Renewal	4,364,385
Funding Total	21,302,404
Planned Capital Projects 2023-2024	
Conveyance	520,000
Building envelope	4,975,000
Interiors	1,140,000
Electrical/Lighting	1,630,000
HVAC	4,375,000
Communications/ITS	1,335,913
Plumbing	750,000
Site	1,340,000
Planned Project Total	16,065,913
Balance (Contingency)	5,236,491
TOTAL	21,302,404

For the 2023-2024 to 2032-2033 school years, the 10-year plan includes an estimated \$4,500,000 in proposed annual school renewal project activity per year based upon prior year Ministry funding levels. This plan may/will change to reflect actual Ministry school renewal funding levels when announced.

Appendix A provides an itemized breakdown of projects for funding and planning purposes only. The construction dates for these projects are being planned to be completed in the short (within 1 year) and medium term (1 to 3 years).

Annual Project Plan for 2023-2024 to 2032-2033

Building envelope	1,500,000
Interiors	150,000
Electrical	300,000
Lighting	100,000
ITS	275,000
HVAC	1,000,000
Plumbing	25,000
Site	700,000
Contingency	450,000
Estimated School Renewal Total	4,500,000

Recommendations

That the Board:

- Approve the Multi-Year Capital and School Renewal Project Plan.
- That a revised copy of the 10-Year Capital and School Renewal Project Plan be posted on the Board's website.

Prepared by: Charlyn Downie, Assistant Manager of Facility Services
 Dave Fowler, Manager of Facilities
 Craig Young, Superintendent of Business Services

Reviewed by: Krishna Burra, Director of Education

Attachments: Appendix A: 2023-2024 Capital and School Renewal Project Plan Detail

School	Project	Planned Estimate
Amherst Island PS		
Amherst Island	Window and Cladding Replacement	775,000
Amherst Island	Interior Improvements	10,000
Amherst Island	Communication System Upgrade	24,774
Amherst Island PS		
Amherstview	Communication System Upgrade	34,016
Amherstview	HVAC Upgrade - add A/C to an existing unit	30,000
Amherstview	Barrier Free Washroom	30,000
Bath PS		
Bath	Communication System Upgrade	24,912
Bayridge PS		
Bayridge	Communication System Upgrade	26,506
BSS		
BSS	Cafeteria Lighting Replacement	10,000
BSS	HVAC - Controls Upgrade	500,000
BSS	Mechanical Repair and Replacement	10,000
BSS	WR Renovation for Single Use	250,000
Cataraqui Woods ES		
Cataraqui Woods	Resource Centre Improvements	150,000
Cataraqui Woods	Parking Lot Improvements	25,000
Cataraqui Woods	Communication System Upgrade	26,506
Centennial PS		
Centennial	Masonry Repair - Investigation	10,000
Centennial	Interior Improvements	150,000
Centennial	Communication System Upgrade	26,682
Central PS		
Central	Interior Improvements - Lower Level	25,000
Central	Communication System Upgrade	25,366
Central	HVAC Phase II	1,500,000
Centreville PS		
Centreville	Communication System Upgrade	24,930
Centreville	Masonry Repair - Investigation	10,000
Clarendon PS		
Clarendon	Communication System Upgrade	27,937
Collins Bay PS		
Collins Bay	Communication System Upgrade	24,912
Collins Bay	HVAC - Controls Upgrade	25,000
Elginburg PS		
Elginburg	Communication System Upgrade	24,927
Enterprise PS		
Enterprise	Site Improvement - Track and Fencing	100,000
Enterprise	Communication System Upgrade	24,744
ESS		
ESS	Communication System Upgrade	34,016
ESS	Science Lab Retrofit	500,000

Fairfield ES		
Fairfield	Site Development - Watermain	25,000
Fairfield	Communication System Upgrade	26,506
FSS		
FSS	Masonry Investigation	10,000
FSS	Interior Improvements	10,000
FSS	Communication System Upgrade	34,016
Gateway		
Gateway	Communication System Upgrade	24,774
GREC		
GREC	Interior Improvements - Flooring	25,000
GREC	Communication System Upgrade	37,891
Harrowsmith PS		
Harrowsmith	Communication System Upgrade	24,912
JG Simcoe PS		
JG Simcoe	Site Improvements - Play Yards	100,000
JG Simcoe	Communication System Upgrade	24,912
Joyceville PS		
Joyceville	Roof Replacement	550,000
Joyceville	Site Improvements	40,000
Joyceville	Communication System Upgrade	24,912
Joyceville	Gym Lighting Replacement	25,000
Joyceville	Plumbing Replacements	25,000
JR Henderson PS		
JR Henderson	Communication System Upgrade	26,506
Lancaster PS		
Lancaster	Masonry Investigation	10,000
Lancaster	Communication System Upgrade	26,506
Lancaster	HVAC Replacement	1,000,000
Land O'Lakes PS		
Land O'Lakes	Communication System Upgrade	25,000
LCVI		
LCVI	Masonry Repair and Investigation	350,000
LCVI	Interior Improvements	35,000
LCVI	Courtyard #2 Renovation	500,000
LCVI	Communication System Upgrade	24,927
LCVI	Ceiling & Lighting Replacement	200,000
LCVI	Electrical Upgrade	1,000,000
LCVI	Mechanical Repair and Replacement	25,000
LCVI	Washroom Renovation	400,000
Lord Strathcona PS		
Lord Strathcona	Gym Renovation	285,000
Lord Strathcona	Communication System Upgrade	10,000
Loughborough PS		
Loughborough	Interior Improvements	25,000
Loughborough	Communication System Upgrade	24,927
Loughborough	HVAC Ground Source Heat Pump	30,000

LSCE/KLC		
LSCE/KLC	Mechanical Improvements	25,000
LSCE/KLC	Site Improvements	25,000
LSCE/KLC	Communication System Upgrade	28,094
LSCE/KLC	Gym Renovation	175,000
LSCE/KLC	Electrical / Air Conditioning Upgrades	30,000
LSS		
LSS	Roof Replacement - Phase 1	850,000
LSS	Interior Improvements	10,000
LSS	Courtyard Improvements	25,000
LSS	Communication System Upgrade	36,755
LSS	Cafeteria Kitchen Classroom Upgrade	25,000
Ecole Maple ES		
Maple	Site Improvements	150,000
Maple	Communication System Upgrade	35,532
Marysville PS		
Marysville	Building Envelope Investigation	10,000
Marysville	Communication System Upgrade	24,927
Molly Brant ES		
Molly Brant	Structural Review	10,000
Molly Brant	Interior Improvements - Flooring	25,000
Molly Brant	Site Improvements	90,000
Molly Brant	Communication System Upgrade	24,927
NAEC		
NAEC	Roof Replacement	825,000
NAEC	Communication System Upgrade	24,927
NDSS		
NDSS	Interior Improvement	10,000
NDSS	Communication System Upgrade	24,927
NDSS	Tech Shop Improvements	500,000
Newburgh PS		
Newburgh	Communication System Upgrade	25,369
Newburgh	Interior Lighting Replacement	10,000
Newburgh	Plumbing Replacements	10,000
Odessa PS		
Odessa	Interior Improvements	10,000
Odessa	Site Improvements	150,000
Odessa	Communication System Upgrade	24,927
Odessa	Emergency Lighting Upgrade	100,000
Perth Road PS		
Perth Road	Roof Replacement	440,000
Perth Road	Communication System Upgrade	27,173
Perth Road	Fire Alarm Upgrade	25,000
Polson Park PS		
Polson	Site Improvements	10,000
Polson	Communication System Upgrade	28,507

Prince Charles PS		
Prince Charles	Communication System Upgrade	32,115
Prince Charles	Plumbing Replacements	10,000
RG Sinclair PS		
RG Sinclair	Masonry Investigation / Repair	10,000
RG Sinclair	Roof and Window Replacements	250,000
RG Sinclair	Interior Improvements	25,000
RG Sinclair	Communication System Upgrade	24,927
RG Sinclair	Access Improvements	10,000
RG Sinclair	Gym Lighting Replacement	25,000
Rideau PS		
Rideau	Interior Improvements	10,000
Rideau	Communication System Upgrade	27,716
Rideau Heights PS		
Rideau Heights	Site Accessibility Phase 2	75,000
Rideau Heights	Communication System Upgrade	24,927
Selby PS		
Selby	Door Replacement and Accessibility Improvement	50,000
Selby	Building Envelope Investigation	30,000
Selby	Communication System Upgrade	24,927
SHS		
SHS	Window Replacements, Masonry Repair (Phase 1)	750,000
SHS	Elevator Modernization	500,000
SHS	Electrical Upgrades	25,000
Southview PS		
Southview	Interior Improvements	50,000
Southview	Communication System Upgrade	24,927
Sydenham PS		
Sydenham	Communication System Upgrade	57,542
Sydenham	HVAC Controls Upgrade	200,000
Tamworth ES		
Tamworth	Conveyance - Scope Investigation	20,000
Tamworth	Communication System Upgrade	24,927
The Prince Charles PS		
The Prince Charles	Site Improvements	35,000
The Prince Charles	Interior Improvements - Flooring	25,000
The Prince Charles	Communication System Upgrade	24,927
Truedell PS		
Truedell	Interior Improvements	10,000
Truedell	Communication System Upgrade	25,000
Welborne Ave PS		
Welborne	Interior Improvements	225,000
Welborne	Communication System Upgrade	24,927
Winston Churchill PS		
Winston	Building Envelope Investigation	25,000
Winston	Interior Improvements	25,000
Winston	Communication System Upgrade	26,969
Winston	Mechanical Repair and Upgrades	25,000
Total		16,065,913



ADMINISTRATIVE REPORT: 2023-2024 REVISED ESTIMATES AND INTERIM FINANCIAL REPORT FOR Q1

REGULAR BOARD MEETING

January 17, 2024

Purpose

To report on the 2023-2024 revised estimates and interim financial operating expenditures for the period ending November 30, 2024 (Quarter 1).

Background

2023-2024 Revised Estimates:

The Ministry requires school boards to submit revised estimates by December 15 of each year, reflecting updated enrolment, revenue, and expenditures.

This report provides an update on enrolment and staffing changes since the budget was approved by the Board on June 21, 2023. Also included, are updated operating and capital sections of the budget, reflecting revenue and expenditure information at revised estimates.

Enrolment:

Average daily enrolment (ADE) is the basis on which most Ministry grants are calculated and is based upon the average of enrolment at two established counts in the school year.

The revised estimates include updated enrolment projections based upon actual enrolment levels at the October 31 count date and projected enrolments for the upcoming March 31 count date. (See *Appendix 1 for more information.*)

Overall enrolment is expected to be 395 ADE higher in the 2023-2024 school year than originally forecast in the budget, with the elementary panel increasing by 70 students, and the secondary panel increasing by 325 students.

Staffing:

There was an increase of 20.7 FTE staffing overall. An additional 11.7 (FTE) teaching staff, 1.0 additional (FTE) Early Childhood Educators, 2.0 additional (FTE) para-professionals, 1.0 additional (FTE) school office, 1.0 additional (FTE) Coordinators and Consultants, 1.0 additional (FTE) Board Administration and 3.0 additional (FTE) seconded positions included under other non-operating expenses. No other staffing changes were made.

14.5 (FTE) of the net increase was a result of increased enrolment, 3.2 (FTE) of the net increase was a result of PPF funding announcements and 3.0 (FTE) net increase was a result of secondment funding.

Operating Budget Revenue:

Grant for Student Needs (GSN) - operating allocation increased overall by \$4.1M. An increase of \$5.1M in various grants such as pupil foundation, school foundation, special education, transportation, school operations, and indigenous education. This is offset by a decrease of \$1.0M in various grants such as teacher and ECE qualification and experience, and the language grant.

Other Government Grants - increased by \$1.1M primarily due to new PPF grant announcements and other supplemental grants. *(See Appendix 2 and Appendix 2A for more information)*. It is important to note that PPF grants are for specific government initiatives and are supported by detailed agreements, accountability, and reporting criteria. These agreements normally indicate that any underspending is to be returned.

Tuition Fees – increased by \$170,000 primarily due to an increase in Outreach fees.

Other Revenues – increased by \$235,000 primarily due to additional seconded positions.

Over-all operating revenues at the 2023-2024 revised estimates has increased from \$278.2M to \$283.8M or a net increase of \$5.6M.

Operating Budget Expenditures:

Operating expenditures have increased from \$280.8M to \$286.4M or a net increase of \$5.6M. This is \$2.5M greater than the total operating revenues.

The additional \$5.6M in expenditures is a result of increased salary and benefits expenditures due to staffing changes, additional short term educational assistant support, additional computer expenditures, and additional expenditures for utilities. *(See Appendix 3 and Appendix 3A for more information.)*

Capital Budget Revenue and Capital Budget Expenditures:

For the 2023-2024 revised estimates there was no change to the School Condition Improvement funding allocation. School Renewal funding allocation decreased by \$227,000. Total capital revenue and expenditures reflect a decrease of \$192,000, for a total of \$24.5M. *(See Appendix 4 and Appendix 5 for more information.)*

Interim Financial - Operating Expenditures for the period November 30, 2023 (Quarter 1):

Interim financial operating expenditures for the period ending November 30, 2023 (Quarter 1) are being presented in a similar format as the 2023-2024 operating budget, indicating the amount spent by expenditure category and the associated percentage.

As at Quarter 1, \$73.8M of the \$286.4M operating budget or 26% has been spent. This is comparable to the 26% results from the same quarter last year.

It is important to note, that expenditures are based upon items paid within the stated period. Certain expenditures may be non-cyclical in nature, which may lead to higher or lower expenditures within a given period. *(See Appendix 6 for more information.)*

Recommendations

That this report be received for information purposes.

Prepared by: Paula Carson, Manager of Financial Services.

Reviewed by: Craig Young, Superintendent of Business Services
Krishna Burra, Director of Education

Attachments:

- Appendix 1 - Average Daily Enrolment (ADE)
- Appendix 2 - Operating Budget - Revenue
- Appendix 2A - PPF Grant Announcements
- Appendix 3 - Operating Budget – Expenditures
- Appendix 3A - Programs Supported by Accumulated Surplus
- Appendix 4 - Capital Revised Budget - Revenue
- Appendix 5 - Capital Revised Budget - Expenditures
- Appendix 6 - Interim Financial Report – Operating Expenditures (Quarter 1)

**Limestone District School Board
2023-2024
Regular Day School
Average Daily Enrolment (ADE)
Appendix 1**

ADE Categories	2023-2024 Estimates	2023-2024 Revised Estimates	Variance
Elementary			
Kindergarten	2,495	2,528	33
Grades 1 to 3	4,156	4,197	41
Grades 4 to 8	7,017	7,013	(4)
Elementary Total	13,668	13,738	70
Secondary			
Grades 9 to 12	6,364	6,689	325
ADE Total	20,032	20,427	395

Includes - Other Fee Paying Students

Excludes - Students over 21 years old

Limestone District School Board
2023 - 2024
Operating Budget - Revenue
Appendix 2

Revenue Categories	2023-2024 Estimates	2023-2024 Revised Estimates	Variance
Grants for Student Need (GSN) Operating Allocation			
Pupil Foundation	\$ 115,734,455	\$ 118,043,119	\$ 2,308,664
School Foundation	17,537,050	17,978,356	441,306
Special Education	33,604,157	33,952,973	348,816
Language	5,715,832	5,417,380	(298,452)
Supported School	2,469,155	2,302,850	(166,305)
Remote and Rural	265,262	269,368	4,106
Rural and Northern Education	562,988	562,988	-
Learning Opportunities	5,238,525	5,319,980	81,455
Continuing Education and Other Program	1,672,823	1,772,703	99,880
Cost Adjustment and Teacher Qualification	22,963,929	22,495,104	(468,825)
New Teacher Induction Program	166,084	171,340	5,256
ECE Qualification and Experience	1,335,099	1,274,011	(61,088)
Transportation	17,802,464	18,248,096	445,632
Transportation Fuel Escalator Estimate and Transition Funding	652,333	601,420	(50,913)
Administration and Governance	6,889,611	6,960,473	70,862
School Operations	25,337,229	26,000,628	663,399
Community Use of Schools	313,114	313,114	-
Indigenous Education	1,903,515	2,561,090	657,575
One-Time Realignment Mitigation Fund	406,097	406,097	-
Mental Health and Well-Being Grant	1,367,685	1,382,055	14,370
Program Leadership Grant	1,008,213	1,004,963	(3,250)
Supports for Students Fund	2,238,633	2,238,633	-
Grants for Student Need (GSN) Operating Allocation Total	265,184,253	269,276,741	4,092,488
Other Government Grants			
Literacy and Basic Skills - Ministry of Labour, Immigration (MLITSD)	330,386	330,386	-
Ont Youth Apprenticeship - Ministry of Labour, Immigration (MLITSD)	266,885	283,785	16,900
Adult ESL - Ministry of Labour, Immigration, Training (MLITSD)	186,711	206,121	19,410
MOE-PPF-Current Year Funding	3,340,000	3,871,461	531,461
MOE-PPF-Prior Year Carryforward		98,278	98,278
MOE PPF-Continuing Education		97,583	97,583
Other Supplemental Grants	154,922	541,092	386,170
Other Government Grants Total	4,278,904	5,428,706	1,149,802
Tuition Fees			
International Students	1,632,750	1,675,100	42,350
First Nations Students	125,350	125,350	-
Community Education & Outreach Fees	733,214	860,015	126,801
Tuition Fees Total	2,491,314	2,660,465	169,151
Other Revenues			
Term Lease Rentals to Agencies	257,410	257,410	-
Community Use	200,000	200,000	-
Interest	1,200,000	1,250,000	50,000
Administrative Cost Recoveries	175,000	175,000	-
Instructional Cost Recoveries	1,920,291	2,166,651	246,360
International Students Other Fees	1,363,700	1,302,700	(61,000)
Continuing Education Contracts	7,000	7,000	-
Funded From School Budget Balance & Retirement Benefits	1,111,600	1,111,601	1
Other Revenues Total	6,235,001	6,470,362	235,361
Operating Revenue Total	\$ 278,189,472	\$ 283,836,274	\$ 5,646,802

Limestone District School Board
2023 - 2024
PPF Grant Announcements
Appendix 2A

Description	2023-24 Estimates	2023-24 Revised Estimates	Variance
De-Streaming Implementation Supports	\$ 42,000	\$ 42,041	\$ 41
Early Reading Enhancements: Early Reading Screening Tools	121,300	121,323	23
Education Staff to Support Reading Interventions	663,700	663,731	31
Entrepreneurship Education Pilot Projects	30,000	30,000	-
Experiential Learning for Guidance-Teacher Counsellors	39,300	39,260	(40)
Heath Resources, Training and Supports	14,000	13,969	(31)
K-12 Cyber Protection Strategy Pilot	-	170,000	170,000
Learn and Work Bursary	21,000	21,000	-
Licenses for Reading Intervention Supports	151,000	150,980	(20)
Math Recovery Plan: Additional Qualifications	-	32,500	32,500
Math Achievement Action Plan	-	1,110,411	1,110,411
Math Recovery Plan: Board Math Lead	166,600	-	(166,600)
Math Recovery Plan: Digital Math Tools	145,800	-	(145,800)
Math Recovery Plan: School Math Facilitator	798,000	-	(798,000)
Mental Health Strategy Support - Emerging Needs	-	15,907	15,907
Professional Assessments	141,200	141,184	(16)
Recognition of Experiential Learning For Credit Pilot Program	-	140,000	140,000
Skilled Trades Bursary Program	13,000	13,000	-
Special Education Additional Qualification (AQ) Subsidy for Educators	11,600	11,647	47
Staffing to Support De-Streaming and Transition to High School	981,500	981,493	(7)
Summer Learning for Students with Special Education Needs	-	35,715	35,715
Summer Mental Health Supports	-	14,300	14,300
Transportation and Stability Supports for Children and Youth in Care	-	123,000	123,000
Total	\$ 3,340,000	\$ 3,871,461	\$ 531,461

**Limestone District School Board
2023 - 2024
Operating Budget - Expenditures
Appendix 3**

Expenditure Categories	2023-2024 Estimates	2023-2024 Revised Estimates	Variance
Instruction			
Classroom Teachers	\$ 142,476,793	\$ 142,944,709	\$ 467,916
Supply Staff	7,861,719	8,083,609	221,890
Teacher Assistants	17,660,913	18,892,698	1,231,785
Early Childhood Educator	4,948,759	4,956,100	7,341
Textbooks and Supplies	6,186,571	6,948,203	761,632
Computers	3,637,592	4,477,988	840,396
Professionals/Paraprofessionals	9,540,781	9,795,735	254,954
Library and Guidance	3,209,474	3,218,367	8,893
Staff Development	1,351,874	1,506,484	154,610
Department Heads	310,024	329,102	19,078
Principals and VPs	11,479,368	11,628,047	148,679
School Office	7,071,353	7,037,834	(33,519)
Coordinators and Program Teacher Support	4,392,186	4,548,858	156,672
Continuing Education	1,801,938	1,987,306	185,368
Instruction Total	221,929,345	226,355,040	4,425,695
			-
Administration and Governance			
Trustees	177,422	177,422	-
Directors and Supervisory Officers	851,582	909,501	57,919
Board Administration	6,919,454	7,095,869	176,415
Administration and Governance Total	7,948,458	8,182,792	234,334
			-
Transportation			
Transportation	20,371,899	20,522,843	150,944
Transportation Total	20,371,899	20,522,843	150,944
			-
Pupil Accommodation			
School Operations and Maintenance	28,529,389	29,083,378	553,989
Pupil Accommodation Total	28,529,389	29,083,378	553,989
			-
Other			
Other Non-Operating Expenses	1,982,073	2,239,133	257,060
Other Total	1,982,073	2,239,133	257,060
			-
Operating Expenditures Total	\$ 280,761,164	\$ 286,383,186	\$ 5,622,022

**Limestone District School Board
2023-2024
Programs Supported by Accumulated Surplus
Appendix 3A**

Description	2023-2024 Estimates	2023-2024 Estimates	Variance
Expenses			
Equity and Inclusion positions - Human Rights Officer and Teachers	\$ 408,043	\$ 408,288	\$ 245
Food Sharing Project	72,000	72,000	-
Unfunded Statutory benefit increases	703,000	703,000	-
Support for transportation deficit	<u>1,453,713</u>	<u>1,495,353</u>	<u>41,640</u>
Total Expenses	\$ 2,636,756	2,678,641	40,657

**Limestone District School Board
2023-2024
Capital Revised Budget - Revenue
Appendix 4**

Revenue Categories	2023-2024 Estimates	2023-2024 Revised Estimates	Variance
Ministry Funded Projects			
School Renewal	\$ 4,364,385	\$ 4,136,647	\$ (227,738)
School Condition Improvement	16,938,019	16,938,019	-
Ministry Funded Projects Total	21,302,404	21,074,666	(227,738)
School Generated Funds - Playground Structures	30,000	30,000	-
Ministry Financing			
Interest on Long Term Debt	2,854,671	2,854,671	-
Short Term Interest	479,153	515,097	35,944
Ministry Financing Total	3,333,824	3,369,768	35,944
Capital Revenue Total	\$ 24,666,228	\$ 24,474,434	\$ (191,794)

Limestone District School Board
2023 - 2024
Capital Revised Budget - Expenditures
Appendix 5

Expenditure Categories		2023-2024 Estimates	2023-2024 Revised Estimates	Variance
Ministry Programs				
School Renewal				
Various Schools	Interior/Small Capital	\$ 480,082	\$ 270,277	\$ (209,805)
Various Schools	Building Services	480,082	438,484	(41,598)
Various Schools	Site Improvements	3,404,221	3,427,886	23,665
School Renewal Total		4,364,385	4,136,647	(227,738)
School Condition Improvement				
Various Schools	Building Envelope	8,299,629	8,344,236	44,607
Various Schools	Interior/Small Capital		264,073	264,073
Various Schools	Building Services	6,267,067	6,294,775	27,708
Various Schools	Site Improvements	2,371,323	2,034,935	(336,388)
School Condition Improvement Total		16,938,019	16,938,019	-
Ministry Programs Total		21,302,404	21,074,666	(227,738)
School Generated Funds - Playground Structures		30,000	30,000	-
Ministry Financing				
Interest on Long Term Debt		2,854,671	2,854,671	-
Short Term Interest		479,153	515,097	35,944
Ministry Financing Total		3,333,824	3,369,768	35,944
Capital Expenditures Total		\$ 24,666,228	\$ 24,474,434	\$ (191,794)

Limestone District School Board
Interim Financial Report - Operating Expenditures
For the Period Ending November 30, 2023 (Quarter 1)
Appendix 6

Expenditure Categories	2023-2024 Revised Estimates	2023-2024 Expenditures at (Q1)	2023-2024 % Spent at (Q1)	2022-2023 % Spent at (Q1)
Instruction				
Classroom Teachers	\$ 142,944,709	\$ 35,624,659	25%	25%
Supply Staff	8,083,609	1,746,834	22%	22%
Educational Assistants	18,892,698	5,065,325	27%	26%
Early Childhood Educators	4,956,100	1,325,381	27%	26%
Textbooks and Supplies	6,948,203	2,116,854	30%	26%
Computers	4,477,988	1,245,357	28%	24%
Professionals/Paraprofessionals	9,795,735	2,556,621	26%	25%
Library and Guidance	3,218,367	865,921	27%	27%
Staff Development	1,506,484	353,347	23%	30%
Department Heads	329,102	91,998	28%	27%
Principals and VPs	11,628,047	3,010,749	26%	26%
School Office	7,037,834	2,186,803	31%	33%
Coordinators and Consultants	4,548,858	1,094,749	24%	23%
Continuing Education	1,987,306	343,587	17%	15%
Instruction Total	226,355,040	57,628,185	25%	25%
Administration and Governance				
Trustees	177,422	42,012	24%	21%
Directors and Supervisory Officers	909,501	217,067	24%	24%
Board Administration	7,095,869	1,851,121	26%	26%
Administration and Governance Total	8,182,792	2,110,200	26%	26%
Transportation				
Transportation	20,522,843	6,041,706	29%	30%
Transportation Total	20,522,843	6,041,706	29%	30%
Pupil Accommodation				
School Operations and Maintenance	29,083,378	7,536,749	26%	24%
Pupil Accommodation Total	29,083,378	7,536,749	26%	24%
Other				
Other Non-Operating Expenses	2,239,133	531,569	24%	25%
Pupil Accommodation Total	2,239,133	531,569	24%	25%
Operating Expenditures Total	\$ 286,383,186	\$ 73,848,409	26%	26%



ADMINISTRATIVE REPORT: YEAR 3 UPDATE ON THE 2021-2024 MENTAL HEALTH AND SUBSTANCE USE STRATEGY BOARD MEETING

January 17, 2024

Purpose

To provide Trustees with highlights from the completion of Year 2 of the 2021-2024 Mental Health and Substance Use Strategy, as well as some key goals and objectives for Year 3.

Background

As per School Mental Health Ontario (SMHO), a Board Mental Health Strategy is a “written expression of school board priorities and goals in the area of mental health, and the related initiatives designed to enhance student well-being in the short and longer term.” Each Ontario school board is required to have a three-year mental health and addictions strategy, along with a one-year action plan that defines priorities and actions related to school mental health.

At the October 2021 Education, Policy and Operations Committee Meeting, Limestone’s Mental Health Lead, Laura Conboy, shared the 2021-2024 Mental Health and Substance Use Strategy.

Current Status

Limestone committed to monitoring this strategy through the development of annual action plans. These annual action plans will set out goals within each area of focus of the Mental Health and Substance Use Strategy:

- Relationship-based approach to student well-being and achievement;
- Mental Health and Substance Use knowledge;
- Student Mental Health and Substance Use support;
- Culturally Responsive Health Promotion, Prevention, and Intervention
- Pathways To/Through/From Care; and
- Equip and Support Staff

SEE YOURSELF IN LIMESTONE

Recommendations

That the Trustees of the Limestone District School Board receive this report for information.

Prepared by: Scot Gillam, Superintendent & Laura Conboy, LDSB Mental Health Lead

Reviewed by: Krishna Burra, Director of Education

Attachments: 2022-2023 Mental Health and Substance Use Strategy Progress Report
2023-2024 Mental Health and Substance Use Strategy Action Plan

Limestone District School Board 2022-2023

Mental Health and Substance Use Progress Report

Area of Focus	Key Activities	Audience	Timeline	Status	Actions for Success
Mental Health & Substance Use Knowledge	Pilot of School Mental Health Ontario (SMHO) MH Lit: Student Mental Health in Action Lesson Plans in select secondary school classrooms to support mental health literacy, help-seeking, and peer help-giving.	Secondary students Secondary educators	September 2022 - June 2023	Making progress	- Hosted virtual review session for all interested school-to-community (STC) educators - Presenter at School Mental Health Ontario (SMHO) Knowledge and Implementation series - KFL&A Public Health nurses supported implementation of lesson plans at FSS, LCVI, NDSS & in select grade 9 phys ed classes. Support offered to BSS and FSS, but declined - Presenter at April 2023 Special Education Advisory Committee (SEAC) - Inclusion of lesson plans in 2023 Mental Health Week resources - Support provided to two STC classes at GREC in June 2023
	Communication and resources targeted at students, families/caregivers that support mental health and/or substance use concerns.	All students Families/caregivers	September 2022 - June 2023	On target	- Ongoing use of social media platforms (X @MentalHlth_LDSB and Instagram @ldsbwell) - Sharing SMHO resources (By Your Side video series and Parent Resource sheet) for sharing with caregivers - Dissemination of KFL&A Family Advisory Committee (FAC) Navigation Guide to all schools - Information/resource booth at the Roadmap to Wellness FAC Mental Health Week event - Participation across the district in Bell Let's Talk Day 2023

For more information contact [Laura Conboy](#), Mental Health Lead

					- Good2Talk resources shared with all guidance leads and social workers. Wallet cards provided to all graduating FSS students - KFL&A Public Health vaping cessation display at KSS, NDSS and SHS - 9 elementary classes were part of the KFL&A Public Health “My brain my choice” (MBMC) pilot. 30 grades 5-8 classes participated in MBMC outside of the pilot group - Participation across the district in Mental Health Week 2023. Social media posts, daily announcements, and resource guides were provided to all schools - Caregiver resources offered in multiple languages at LDSB Newcomer Family Literacy Outreach Night - Foyer engagement displays by KFL&A Public Health focusing on “stress-less” exams, Fuel/Chill/Chat/Play model, and various wellness displays - Dissemination of various SMHO resources including No Problem Too Big or Too Small, My Circle of Support, Social Emotional Posters - School wellness teams at R.G. Sinclair PS, FSS, LCVI, SHS supported by KFL&A Public Health nurses
	Implementation of evidence-based brief interventions connected directly to learning and mental health needs, as identified by a comprehensive clinical consultation or psychoeducational assessment.	K-12 students identified during the course of a clinical consultation or psychoeducational assessment	Ongoing	On target	- Brief intervention rolled out as part of service delivery through meetings with key education staff (e.g., SST) - Both individual and group brief interventions were offered - Brief interventions focused on anxiety, emotion regulation, ADHD coaching, depression, and psychoeducation

For more information contact [Laura Conboy](#), Mental Health Lead

Mental Health & Substance Use Support	Ensure that students and families/caregivers are: • aware of available school-based mental health and substance use supports • how school-based supports may be accessed	All students Families/caregivers	September 2022 - June 2023	On target	- Print and media packages advertising the LDSB online mental health self-referral link were produced for each secondary school to enhance awareness amongst students - Continued static post for @MentalHlth LDSB X account to advertise online self-referral option - 46 self-referrals were made for Adolescent Care Worker (ACW) and/or Social Worker (SW) services across 9 sites between September – May - Consultation and review of policy regarding age of consent to access school-based mental health supports - ACWs and SWs participated in classroom visits to share role information and how to access their supports in secondary schools - Development of school-based mental health services poster to display at community events, etc.
	Evaluate the impact of enhancements to the LINKS District Learning Centre program on student well-being and academic achievement.	LINKS students	September 2022 - June 2023	Making progress	- Memorandum of Understanding was developed in collaboration with LDSB and Kingston Health Sciences Centre (KHSC) - Research and Data Analyst completed a program evaluation over the course of the school year - Semi-structured interviews were completed with 9 students and 2 families - Data analysis and participant feedback will continue into 2023-24
	Participate in PreVenture initiative through KFL&A Roadmap to Wellness. in select elementary sites.	Students aged 12-18	September 2022 - June 2023	On target	- Accepted into 2023-24 scale up project with SMHO and Youth Wellness Hubs Ontario (YWHO)

For more information contact [Laura Conboy](#), Mental Health Lead

					- Participated in administrator training & bi-weekly implementation meetings between April – June 2023 - Bi-weekly implementation meetings, facilitator training, and program implementation will continue into 2023-24
	Implementation of Kids Have Stress Too!/Stress Lessons to help students learn skills to identify emotions and cope with stress.	Elementary and secondary classrooms	September 2022 - June 2023	Making progress	- 19 sessions of Kids Have Stress Too! were facilitated across various elementary schools for grades 2-8 classrooms - Stress Lessons training session was held for 7 SSCs and 10 ACWs in January 2023 - 1 Stress Lessons session was run for grade 9
Pathways To/Through/ From Circle of Care	Increase awareness of: ● Suicide Response Protocol ● Internal pathways to care ● Suicide prevention resources	All board staff	September - October 2022	On target	- Development of Suicide Response Protocol online module, to be completed by all staff as part of mandatory health & safety training - Presenter at SMHO Knowledge and Implementation series - Life promotion and suicide prevention resources available on LDSB website, including public facing Suicide Response Protocol and resources targeted at caregivers - Resource sharing at public events

Culturally-Responsive Mental Health Promotion, Prevention and Intervention	Pilot the Supporting Transition Resilience of Newcomer (STRONG) group at one elementary and one secondary site.	Newcomer elementary and secondary students	September 2022 - 2023	Needs further attention	- Initiated planning for Arabic LCVI students - Group needed to be placed on hold due to caseload demands and limited language supports
	In partnership with Human Rights and Equity staff, establish mental health and substance use supports that prioritize the voices and experiences of students from racialized, marginalized and underserved groups.	2SLGBTQI+, Black, Indigenous, and racialized students; students experiencing socio-economic inequities	September 2022 - June 2023	Making progress	- Review of 2020 Student Census data to determine areas of need - Equity and Inclusion Consultants and Early Years and Equity Social Worker supported elementary students and classrooms to address issues related to equity and human rights - Participation in SMHO Supporting Uptake of Identity Affirming Prevention Knowledge and Implementation Series - Consultation with LDSB Community Equity Advisory Committee (CEAC) - Collaboration with Equity and Inclusion Consultants to support 2SLGBTQ+ students having access to identity-affirming support during summer months
	Educational Services staff will enhance awareness and access to evidence-based, student-centered, culturally-responsive promotion, prevention and early- intervention practices to address the complex needs of underserved and marginalized students.	Educational Services staff All students	September 2022 - June 2023	On target	- One Student Support Counsellor (SSC) and one ACW attended SMHO Supporting Newcomer Student Mental Health and Well-being training - Two SSCs completed YouthRex <u>Centering Black Youth Wellbeing: Certification on Combating Anti-Black Racism</u> - Resources added monthly to Educational Services equity resource list - Ongoing access to Educational Services equity and anti-racism communication board

					- Gender and Sexual Diversity in Youth Crisis and Trauma Resource Institute training for Mental Health Lead and Safe Schools Lead - SWs participated in a one-day workshop on Affirming Identities: Tools for Student Mental Health in the COVID Era - Ed Services Equity Committee members were offered opportunity to participate in SMHO Affirming School Mental Health: A Frame for Reflection and Action - SMHO Supporting Newcomer Student Mental Health and Well-being training offered to ACWs, SSCs, ELL Educators - Six SWs participated in SMHO Supporting the Mental Health Needs of Black, Indigenous, and Racialized Youth - All Ed Services staff were offered an opportunity to participate in Psychology Canada "Fostering a connection with your LGBTQ2+ youth" webinar - Regular resource and professional learning opportunities shared via weekly Educational Services newsletter
Equip and Support Staff	Provide evidence-based resources and/or professional learning opportunities to all staff to support in-class learning/ teaching/discussion about student mental health and substance use, including harm reduction approaches.	All staff	August 2022 - June 2023	On target	- SMHO Understanding Eating Related Issues training for Social Workers - SMHO Foundations of Early Identification Support training attended by four SSCs and one ACW - KFL&A Public Health mental health promotion and networking meeting with nurses and ACWs - SMHO Foundational Clinical Skills Series for Suicide Risk Assessment and Management - Rolling with Resistance

For more information contact [Laura Conboy](#), Mental Health Lead

					for Clinical Consultants and Social Workers - SSCs, ACWs, and SWs were offered an opportunity to participate in a substance use eLearning Course through YWHO - Early Years Social Worker participated in SMHO Early Years: Role of the School Mental Health Professional - Resources available through Mental Health & Wellness Minds Online
	Introduction of emotion coaching as a brief and effective way to respond to student emotions in the classroom.	Educational Services staff Lead Student Success/Guidance educators	October 2022 - June 2023	On target	- 50-60 Educational Services staff participated in a one-day workshop - Educational Assistants and two SSCs participated in half-day workshop
	Applied Suicide Intervention Skills Training (ASIST).	Administrators Educators Educational Services support staff	August - December 2022	On target	- 6 LDSB staff participated in a two-day training in August 2022 - 3 STC, 3 PSSP, and 2 outdoor educators participated in a two-day training in November 2022 - 1 educator participated in two-day training in February 2023
	safeTALK training.	Administrators Educators Educational Assistants Support staff	November 2022	On target	- 18 Educational Assistants participated in half-day training
	Enhance Mental Health and Wellness Minds Online resource site.	All staff	January 2023	Needs further attention	- Requires further work

For more information contact [Laura Conboy](#), Mental Health Lead

A Relationship-based Approach to Student Well-being and Achievement	Introduce The Third Path to all schools.	Administrators	September 2022 - June 2023	On target	- Anchor text and classroom strategy guides provided to all schools - Virtual presentation for all staff by Dr. David Tranter on September PA Day ("The Third Path Framework: Embedding Wellbeing in Education") - 37 staff (14 ELL educators and 23 Administrators) participated in a 6-session virtual book club with Dr. David Tranter ("You Are the Strategy")
	Expand staff's understanding of the origins of trauma and the impact of adversity on the developing brain.	Administrator Educators Educational Assistants Educational Services staff	August 2022 - June 2023	Making progress	- August Community Resilience Initiative (CRI) Level 1 Trauma-Informed Training for educators, administrators, educational assistants, etc. - KFL&A Aces & Resilience Coalition and Steering Committee participation
	Facilitate student engagement with Mental Health and Substance Use Leadership Committee .	Secondary students	September 2022 - June 2023	Making progress	- One student representative - Need to establish a process for future years
	Support early years classroom participation in Roots of Empathy (ROE) to promote resilience, well-being, and positive mental health.	Early Childhood Educators Kindergarten students	October 2022 - June 2023	On target	- 3 ECEs attended 3-day facilitator training, and 1-day follow up session

Limestone District School Board 2023-2024 Mental Health and Substance Use Action Plan

Area of Focus	Key Activities	Audience	Timeline	Status	Actions for Success
Mental Health & Substance Use Knowledge	Support the implementation of new mandatory mental health learning materials for grade 7 and 8 students that are aligned with the Health and Physical Education curriculum.	Grade 7 & 8 students Elementary educators	Ongoing		
	Voluntary delivery of School Mental Health Ontario (SMHO) MH Lit: Student Mental Health in Action Lesson Plans in the remainder of secondary schools to support mental health literacy, help-seeking, and peer help-giving.	Secondary students Secondary educators	September 2023 - June 2024		
	Communication and resources targeted at students, families/caregivers that support mental health and/or substance use concerns.	All students Families/caregivers	Ongoing		
Mental Health & Substance Use Support	Ensure that students and families/caregivers are: • aware of available school-based mental health and substance use supports • how school-based supports may be accessed • changes to the consent process in elementary schools	All students Families/caregivers	September 2023 - June 2024		

	Evaluate the impact of enhancements to the LINKS District Learning Centre program on student well-being and academic achievement.	LINKS students	September 2023 - June 2024		
	Ongoing implementation of evidence-based brief interventions connected directly to learning and mental health needs, as identified by a comprehensive psychology consultation or psychoeducational assessment.	K-12 students identified during the course of a psychology consultation or psychoeducational assessment	Ongoing		
	Participate in the PreVenture scale up project, in partnership with SMHO and Youth Wellness Hubs Ontario (YWHO).	Grade 7 & 8 students at three elementary sites	September 2023 - June 2024		
	Implementation of Kids Have Stress Too!/Stress Lessons to help students learn skills to identify emotions and cope with stress.	Kindergarten and secondary classrooms	September 2023 - June 2024		
Pathways To/Through/ From Circle of Care	Increase awareness of school-based social work services among community partners.	Community partners	September 2023-2024		
	Onboard with Ontario Health (OH) to access OTNhub services, as a means of increasing a student's virtual circle of mental health support.	Select Educational Services staff K-12 students	October 2023		
	In alignment with Right time, right care , consider LDSB's current contributions to the system of care, and how these align with the relative roles and emphasis for school mental health, within the aspirational vision.	Mental Health & Substance Use Leadership Committee	September 2023 – May 2024		

	LDSB will be a participant in the development and implementation of a System of Care Pathway for infant and early mental health and wellbeing, in partnership with Infant and Early Mental Health Promotion (IEMHP) at The Hospital for Sick Children and community partners.	Educators Families/caregivers Children 0-6	September 2023 – August 2024		
Culturally-Responsive Mental Health Promotion, Prevention and Intervention	Participate in the Healthy Relationships Program (HRP) for 2S/LGBTQIA+ Youth Pilot	Gender and Sexuality Alliances (GSA) 2S/LGBTQIA+ student groups	September 2023 – June 2024		
	In partnership with Human Rights and Equity staff, establish mental health and substance use supports that that prioritize the voices and experiences of students from racialized, marginalized and underserved groups.	2SLGBTQI+, Black, Indigenous, and racialized students; students experiencing socio-economic inequities	September 2023 - June 2024		
	Educational Services staff will enhance awareness and access to evidence-based, student-centered, culturally-responsive promotion, prevention and early- intervention practices to address the complex needs of underserved and marginalized students.	Educational Services staff All students	September 2022 - June 2023		
Equip and Support Staff	Provide evidence-based resources and/or professional learning opportunities to all staff to support in-class learning/ teaching/discussion about student mental health and substance use, including harm reduction approaches.	All staff	Ongoing		

	Applied Suicide Intervention Skills Training (ASIST).	Administrators Educators Educational Services support staff	September 2023		
	safeTALK training.	Administrators Educators Educational Assistants Support staff	September 2023 January 2024		
	Consider SMHO Prepare, Prevent, Respond Suicide Promotion / Life Prevention Literacy for School Staff training workshop, to develop an understanding of suicide prevention at school, and the role that all school staff play in keeping students safe.	All staff	Ongoing		
	Enhance Mental Health and Wellness Minds Online resource site.	All staff	Ongoing		
A Relationship-based Approach to Student Well-being and Achievement	Introduce The Third Path to mental health support staff.	Adolescent Care Workers Student Support Counsellors	September 2022 - June 2023		
	Expand administrators' familiarity with The Third Path and how they may create regulating relationships and supportive environments for students and families.	Superintendents Administrators	September 2023 – June 2024		
	Expand staff's understanding of the origins of trauma and the impact of adversity on the developing brain.	Administrators Educators Educational Assistants Educational Services staff	August 2023 - June 2024		

	Facilitate student and caregiver engagement with Mental Health and Substance Use Leadership Committee .	Secondary students Caregivers	September 2022 - June 2023		
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PARENT INVOLVEMENT COMMITTEE MEETING MINUTES – October 5, 2023

Roll Call:

Members:	Staff:
V. Wood, Co-Chair and Sydenham HS S. Bradley, Co-Chair (outgoing) 2SLGTBQIA+ Focus Group M. Glassford G. Monajemi Amherstview PS S. Coleman, Amherst Island PS S. Black, Bath PS M. Rickey, Bayridge PS M. Hudson, Calvin Park PS/LCVI T. MacDonald, Centennial PS M. Chapman, Ernestown SS C. Wither, Frontenac SS A. Anthony, J.R. Henderson PS Sherri-Ann, Loughborough PS C. Innocente, Maple ES M. Foster, Module de l'Acadie J. Kehoe, Molly Brant ES M. Richmond, Odessa PS M. Carrier, Perth Road PS B. Lowes, Polson Park PS J. Jodoin, Rideau PS S. Gratto, Storrington PS K. Mennie, Welborne Ave PS L. Kaminer, Winston Churchill PS C. Glavin, W.J. Holsgrove PS	K. Burra, Director of Education P. Gollogly, Assoc. Superintendent M. Christopher, IT
Trustees:	Recorder:
B. Godkin	E. Smith, Administrative Assistant
Guests:	
A. Flores, KEYS	

1. Call to Order

Co-Chair Wood called the meeting to order at 6pm.

Co-Chair Wood welcomed everyone to the meeting and provided the Acknowledgement of Territory. “We recognize that The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. Adoption of Agenda

Adopted.

3. Declaration of Conflict of Interest

No conflict of interest declared.

4. Approval of Minutes

May 2023 minutes were approved by consensus.

5. Delegation/Presentation

Krishna Burra, Director of Education, delivered a presentation on new legislation that was passed and put into place in the spring: Bill 98 The Better Schools and Student Outcomes Act, 2023. This legislation is significant and large in scale, with several aspects still under consultation and details yet to be released.

The Act sets achievement priorities for the province and outlines a vision for the current government. It has been somewhat delayed due to the pandemic that began in the winter of 2020. One key area already in place is the focus on transparency, such as publishing PA day activities on board websites two weeks in advance. The Act also embeds three priorities expected to be in all board strategic plans:

1. Achievement of learning outcomes in core academic skills
2. Preparation of students for future success
3. Student engagement and well-being

These have been areas of focus for school boards for a long time, but the Act provides an additional focus. Boards will receive a new student achievement plan populated with data from 2020 to 2023, which will be displayed on board websites. This data, particularly in the area of achievement of learning outcomes in core academic skills, is not new and has been tracked for a long time.

Director further discussed an accelerated apprenticeship pathway announced by the government last year. This pathway allows students to enter after the end of grade 10, having completed their core

academic required courses in grades 9 and 10. The details of this pathway, particularly for students moving into grades 11 and 12, are still to be clarified.

The speaker also mentions the tracking of students graduating, which has been done for some time. A new metric is introduced to track the number of credits students are taking in grade 11 in science and in grade 12 in science or math. This is to understand how many students are choosing these elective courses, as there is a need for more professionals in STEM fields. The economy needs more people in sectors like trades, computer science, and cybersecurity.

The new mental health curriculum will be released this fall for implementation in January 2024.

Director suggested that the government is interested in understanding how many students are aware of certain supports before receiving curriculum in grades 7 and 8, and how this awareness increases after they've gone through grades 7 and 8 and are taking the grade 9 math EQAO or grade 10 secondary school literacy test. The new Student Achievement Plan will be universal across Ontario, with possibly a few other measures based on the census that all boards had to complete last year. The Board is waiting for more details on whether there are specific things they need to include or if they have some choice. However, the eleven measures discussed are universal across all boards.

Director Burra invited questions. The presentation will be shared with PIC Chairs.

Student Achievement Report will be released in six to seven weeks.

Director Burra provided an overview of the feedback received from Round 1 of Consultation on the LDSB Strategic Plan. Draft Mission and Vision will be sent out in coming weeks for feedback, after which LDSB will prepare a new multi-year strategic plan with the Trustees.

Director Burra informed that there is a significant food security issue in schools, demand for food in schools is high due to rising food prices. The Food Sharing Project may request School Councils to see if you they were actually willing to support a petition that would then be going to the federal government about creation of a national food program. Co-Chair Wood informed that the Food Sharing Project representative will be a guest at the next PIC meeting in November.

Other updates provided by Director Burra were related to staffing challenges particularly during October and November months. The Board is launching a campaign in schools for students for grades 4-12 as well as for all staff, so that people can understand what the Ontario Human Rights Code is and what that means, and how to use the existing complaint tool. LDSB Interim Policy 13 on Delegations and Submissions (Interim Policy 13) changed and Trustees and LDBS are seeing feedback on those changes. Feedback will be presented to the Trustees in December. Finally, the Director shared that the Board is looking at potential contingencies in relation to a Totality Eclipse which is taking place around 3:20PM in Napanee, Kingston and southern parts of L&A and South Frontenac on April, 8, 2024. One option is to shift the PA Day from April 12 to April 8; the other is to adjust the school day by 80-90 minutes. Decision should be coming mid/end of November.

Director Burra invited questions.

6. Reports for Information

6.1 Co-Chairs Update

Co-Chair Wood recognized that September 30th was Truth and Reconciliation Day and voiced her appreciation and respect to the residential school survivors and Indigenous cultures to raise awareness of Indigenous presence and land rights and everyday life for ourselves.

Co-Chair Wood welcomed everyone, introduced herself and reminded of what is the purpose of Parent Involvement Committee (PIC) and its relation to School Councils. She reminded that PIC meetings are scheduled for November 16, 2023, February 8, April 4 and May 2, 2024. PIC Committee also uses Facebook and X (former Twitter) for information sharing.

On October 4 we are honouring and acknowledging Remembrance Day, Women's History, Islamic History, Learning Disability Awareness, ADHD Awareness, Dyslexia Awareness and Hispanic Latina-American Month.

Workshop will be organized for School Council Chairs. School Council year-end report should have been sent to Erduana Smith end of last school years.

Co-Chair (exiting) Bradley discussed a committee that met to address concerns related to student mental health and neurodivergence, which refers to individuals whose brains function differently than the norm. This could include students with ADHD or chronic mental health issues. The committee identified service navigation as a key concern and discussed the need for social gatherings to facilitate connections.

The principal of education services, Blackburn, was brought in for a second review to provide his perspective. While some of the concerns were brought to the Board, it was not in an official capacity. Co-Chair (exiting) Bradley emphasized the importance of having a space to address these concerns, as many people feel isolated in their struggles.

There is a lack of knowledge about the board's obligations and available resources, leading to a sense of helplessness among parents.

Co-Chair (exiting) Bradley is committed to finding a solution and encourages others to get involved. She also highlighted the importance of the human rights tool, particularly for children who are disabled under the definition of the OHRC, regardless of whether they have a formal diagnosis or an Individualized Education Program (IEP).

6.2 Trustee Update

Trustee Godkin discussed LDSB Interim Policy 13, informed that the deadline for feedback was extended and urged everyone to provide the feedback.

Trustee Godkin also mentioned focus on poverty, special needs, LGBTQ+ issues, and racial diversity over the past five years of his service. He further discussed the crisis of food insecurity and housing, and the impact of poverty on children in the system. He urged for suggestions and ideas to address these issues.

Trustee Godkin thanked everyone for finding time to attend the meeting.

6.3 Board Update

Associate Superintendent Gollogly introduced herself and informed that parent engagement is her portfolio. Noting that Director Burra provided an update.

6.4 Indigenous Education Advisory Council (IEAC) – none at this time.

6.5 2SLGTBQIA+ Focus Group

The Focus Group has been active four years. It is for caregivers of 2SLGTBQIA+ students, for members of the community. The goal of the group is to do what they can to promote, encourage, maintain safe inclusive, supportive schools. The group meets online every second Tuesday of the month.

7. Reports for action - None at this time.

8. Unfinished Business - None at this time.

9. New Business

9.1 Motion to elect a PIC Co-Chair was seconded. Melanie Glassford was elected as a new PIC Co-Chair. Co-Chair Wood thanked S. Bradley for her contribution.

9.2 S. Bradley informed us that KEYS is a new Community Representative and welcomed them to the PIC meeting.

9.3 Co-Chair Wood provided an updated on PRO funding (noting the switch from grants to funding model) to support school boards in initiatives that address local parenting needs and remove barriers that prevent parents from fully engaging in their children's learning and educational progress. The funding is not intended for student support, arts, gift cards, fundraising events, donations, or field trips, but rather for parent engagement activities.

The application for this funding has a due date of December 10th, funding must be spent by May 24th with the report deadline of May 31st. Based on feedback from the school councils, it was decided that the PRO funding committee would review applications on a rolling basis which would hopefully make funding available sooner rather than later. A concern was expressed that this approach would not make it equitable for all because some schools are not represented at the PIC meeting and would not be aware of the funding being available. It was clarified that information on application process will be sent at the same time to all Administrators and School Councils.

The total funding available is \$30,000, which could potentially cover 30 schools with \$1,000 each. Last year, only 50% of the available funding was used.

10. Correspondence

Letters were sent out on food sharing topic and were part of the PIC Agenda package.

11. Next Meeting

Thursday, November 4, 2023 at 6:00pm.

12. Adjournment

The meeting adjourned at 9:46 p.m.



SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

October 11, 2023

PUBLIC MEETING

Roll Call:

Trustees:	Members:
T. Lloyd K. McGregor	Present: H. Simson, Learning Disabilities Association of Kingston L. Clouthier, Easter Seals Ontario H. Clark, Autism Ontario E. Clow, Member-at-Large K. Hill, Member-at-Large A. Martin, Member-at-Large (Queen's University) Regrets: M. Covey, Community Living Kingston
	Staff:
	Present: M. Blackburn, Principal of Educational Services J. Lalonde, Special Education Program Coordinator S. Gillam, Superintendent, Learning for All N. Dillard, Vice-Principal of Educational Services C. Snider, Special Education Program Coordinator T. Vail, Special Education Program Coordinator A. Ward, Special Education Program Coordinator L. Conboy, Mental Health Lead W. Fisher, Educational Services and Safe Schools Coordinator
Guests:	Recorder:
None at this time.	J. Senior, Administrative Assistant

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ADOPTION OF THE AGENDA

MOVED BY: Member-at-Large Erin Clow that the agenda be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

4. APPROVAL OF MINUTES

4.1 SEAC Minutes September 13, 2023

MOVED BY: Member-at-Large Katrina Hill that the September 13, 2023, SEAC Minutes be approved. Carried.

5. BUSINESS ARISING FROM MINUTES

5.1 Presentation Ideas for 2023-2024 SEAC Meetings – The following presentation ideas were given by SEAC Members for the 2023-2024 SEAC Meeting Schedule:

- Helen Simson, Learning Disabilities Association of Kingston
 - Educational technology
- Andrea Martin, Member-at-Large (Queen’s University)
 - Educational Services Budget
 - EQAO results relative to the exceptional learner’s population
 - Updates on Mental Health initiatives
- Erin Clow, Member-at-Large
 - Individual Education Plan (IEP) Process

Chair McGregor stated that any other presentation ideas can be sent via email to Jill Senior as needed.

6. EDUCATION SERVICES UPDATE

6.1 Presentation: Summer Mental Health and Learning Supports for Students with Special Education Needs – Principal Michael Blackburn, Vice Principal Nicola Dillard, Mental Health Lead Laura Conboy, and Educational Services and Safe Schools Lead Wendy Fisher shared an in-depth presentation on the Summer Mental Health and Learning Supports for Students with Special Educational Needs.

Chair McGregor called on SEAC Members for questions.

7. CORRESPONDENCE

None at this time.

8. ASSOCIATION UPDATES

8.1 Haley Clark, Autism Ontario - Autism Ontario Updates

ENGLISH Updates:

Live Moderated Webinar Panel: Exploring and Engaging Autistic People's Experiences with Applied Behaviour Analysis

October 17, 2023, 12:00 - 1:30 PM

<https://bit.ly/45Oy8o6>

- *This presentation is brought to you by Brock University and Western University. To move forward as a field comprised of people who value ethics, progress, and neurodiversity-affirming practices, applied behaviour analysis (ABA) researchers and practitioners should listen to the experiences and perspectives of the community to meaningfully support Autistic people. This virtual panel is situated within a larger ABA initiative focused on improving the practice of ABA. This synchronous virtual event will allow participants the opportunity to engage with panel members. The goal is for participants to understand a sample of current ABA sentiments and ideas for progress.*

The Journey to Adulthood Discussion Workshop *(for parents and caregivers of autistic youth ages 16-20).*

Wednesdays, October 25 - December 6, 2023. 7:00 – 8:30 PM.

<https://www.autismontario.com/civicrm/event/info?id=8966> *(Registration opens October 13, 2023, at 7:00 PM)*

- The Journey to Adulthood Discussion Workshop is a virtual workshop open to parents and caregivers province wide. It is a series of six discussions featuring topics relevant to the transition from youth to adulthood. Each session includes discussion and resources around specific topics on the journey to adulthood. *Registration is limited, opens October 13, 2023, at 7:00 PM.*

Autism Ontario Presents: Exploring Autism

October 26th, 12-1 pm

<https://bit.ly/3PbZgqh>

- This webinar aims to introduce autism and neurodiversity. We will discuss autism and neurodiversity, the features of autism, and provide information on how autistic people may perceive and interact with their environment. We will also discuss how you can be an autistic ally, offering practical tips and strategies on how to create an inclusive environment and support autistic people in your home, school, or community. At the end of the webinar, participants will have an opportunity to ask questions and participate in a live Q&A session with a member of the Autism Ontario team.

FRENCH Updates:

Santé mentale 101

2 octobre 2023, 12:00 PM - 1:00 PM

<https://www.autismontario.com/civicrm/event/info?id=8771>

- Autisme Ontario et l'Association canadienne pour la santé mentale aimerait vous offrir un atelier intitulée Santé mentale 101. Cette présentation offre un aperçu de la santé mentale, de la maladie mentale et de la stigmatisation connexe. Cette séance aborde un vaste éventail de maladies mentales, de symptômes et d'options de traitement. Nous explorons en profondeur la dépression et l'anxiété.

Autisme Ontario présente : Exploration de l'autisme

16 octobre 2023, 7:00 PM - 8:00 PM

<https://bit.ly/3t2LZJa>

- Ce webinaire a pour but d'expliquer ce qu'est l'autisme et la neurodiversité. Nous parlerons de la neurodiversité, de l'autisme et des caractéristiques de l'autisme, et nous indiquerons comment les personnes autistes peuvent percevoir ce qui les entoure et interagir avec leur environnement. Vous apprendrez également comment être un.e allié.e de la cause autiste, avec nos conseils pratiques et nos stratégies sur la façon de créer un environnement inclusif et de soutenir les personnes autistes à la maison, à l'école ou dans la communauté. À l'issue du webinaire, les participant.e.s auront l'occasion de poser des questions et de participer à une séance en direct de questions-réponses avec un membre de l'équipe d'Autisme Ontario.

Explorer et mettre à profit les expériences des personnes autistes concernant l'analyse comportementale appliquée

17 octobre 2023, 12:00 - 1:30 PM

<https://bit.ly/45Oy8o6>

- *Cette présentation vous est proposée par Université de Brock et Université de Western.*
L'analyse comportementale appliquée (ACA) est un champ d'expertise qui regroupe des personnes qui valorisent l'éthique, le progrès et les pratiques favorisant la neurodiversité. Pour faire progresser leur domaine d'activité et apporter un soutien significatif aux personnes

autistes, les chercheur.euse.s et les praticien.ne.s de l'ACA devraient tenir compte des expériences et des points de vue de la communauté autistes. Ce panel virtuel s'inscrit dans une initiative plus globale d'amélioration des pratiques d'ACA. Dans cette séance virtuelle synchrone, les participant.e.s pourront dialoguer avec les panélistes pour avoir une idée des sentiments qui entourent actuellement l'ACA et prendre connaissance des améliorations suggérées.

8.2 Helen Simson, Learning Disabilities Association of Kingston (LDAK) - October is Learning Disabilities Awareness Month. On the LDAK website there are materials related to Learning Disabilities Awareness Month for your information.

9. OTHER BUSINESS

9.1 Administrative Report: Superintendent's Report – Superintendent Scot Gillam shared the following:

A. Ministry Updates:

MH78 Implementation Update

Regional Mental Health Literacy Planning Meetings for Grades 7 and 8 provide a full day, in-person learning and planning session for MH78 Board Implementation Teams. The day will provide an overview of the MH78 modules and will unpack the implementation supports available. There will be a focus on strategies to promote uptake and confidence, as well as access to tools to assist with monitoring the roll out in your boards. Time will be reserved for localized planning and contextualization alongside your SMH-ON implementation support coach. The Ottawa Region date is Wednesday, October 18, 2023.

B. Educational Services Update:

Professional Learning

Applied Suicide Intervention Skills Training (ASIST) took place last week in Limestone District School Board (LDSB). ASIST is a 2-day, in-person workshop where participants learn to recognize when someone may be thinking about suicide, and how to provide a skilled intervention and develop a safety plan with the person to connect them to further support. We had three trainers from LDSB and one from Pathways to Education. Thirty-one participants took part, including primary elementary teachers, K-12 administrators, three Mental Health and Addictions Nurses, one Public Health Nurse, and three Algonquin & Lakeshore Catholic District School Board (ALCDSB) staff. Providing ASIST training on a regular basis is part of our Mental Health and Substance Use three-year plan. '

Student Support Teacher (SST) Session

The Student Support Teacher (SST) fall session was held on Tuesday, October 3, 2023. SSTs could choose to attend either the morning or afternoon session. We had over 60 SSTs, along with Educational Services Leadership and Program Team members, join us for a half day of connection and learning. The session began with a land acknowledgement and an invitation for discussion table topics.

Participants engaged in a soft landing that allowed them to practice one of the strategies from the social-emotional learning posters from School Mental Health Ontario (SMHO), currently being distributed to schools. Key areas of focus and system messages were shared. Topics included the Special Education Review, change in the consent process for Speech & Language Pathologists, Kindergarten Intensive Support, Intensive Support Schools, the new Dual Diagnosis class, updates to the Tri-Team Referral Form (BAT, SCS, ATeam), and Priority 8-9 Transitions for Students with an Autism Diagnosis. We also welcomed expressions of interest to be part of a smaller SST Working Group who will collaborate to review and revise our SST Guide to ensure the information is aligned with current practice. Several online resources were highlighted for SSTs, including the Educational Services Minds Online, the Universal Design for Learning (UDL) site, Supportive and Inclusive Classroom Spaces (which was recently developed), Student Friendly Exceptionalities and an Executive Functioning Resource. Individualized Education Plan (IEP) and Special Equipment Amount (SEA) updates and resources were shared, such as a Checklist for Reading IEPs, a document to clarify the Identification, Placement and Review Committee (IPRC) Process, and a SEA Process Checklist. The new Assistive Tech Intervention Assistant role was discussed while unpacking what Tier 1, Tier 2, and Tier 3 technology support looks like in Limestone.

Lastly, we revisited the timely topic of modifications and centered conversation around the 'What to Do When You Are Concerned About a Student's Progress' document, previously shared with SEAC, which includes suggestions for Tier 1, Tier 2, and Tier 3 support and intervention. Opportunities for conversation and questions were welcomed throughout the session, with a focused time dedicated to discussion topics where SSTs were invited to move and talk to colleagues about topics of interest generated by the participants.

9.1 Accessibility Committee Updates – Presentation - Superintendent Scot Gillam shared an update and review of the 2023-2026 Multi-Year Accessibility Plan as well as some key highlights of the work that has been accomplished.

Chair McGregor called on SEAC Members for questions.

10. NEXT MEETING DATE

Wednesday, November 8, 2023

11. ADJOURNMENT

MOVED BY: Member-at-Large Erin Clow, that the meeting adjourn. Carried.

The meeting was adjourned at 6:40 pm.



SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

November 8, 2023

PUBLIC MEETING

Roll Call:

Trustees:	Members:
T. Lloyd K. McGregor	Present: H. Simson, Learning Disabilities Association of Kingston H. Clark, Autism Ontario E. Clow, Member-at-Large K. Hill, Member-at-Large A. Martin, Member-at-Large (Queen's University) M. Covey, Community Living Kingston S. Patay, Lennox & Addington Resources for Children Regrets: L. Clouthier, Easter Seals Ontario
	Staff:
	Present: M. Blackburn, Principal of Educational Services J. Lalonde, Special Education Program Coordinator S. Gillam, Superintendent, Learning for All N. Dillard, Vice-Principal of Educational Services C. Snider, Special Education Program Coordinator T. Vail, Special Education Program Coordinator A. Ward, Special Education Program Coordinator L. Conboy, Mental Health Lead W. Fisher, Educational Services and Safe Schools Coordinator
Guests:	Recorder:
D. Cameron, Intervention Assistant	J. Senior, Administrative Assistant

Limestone District School Board

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SEE YOURSELF IN LIMESTONE

1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ADOPTION OF THE AGENDA

MOVED BY: Member-at-Large Erin Clow that the agenda be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

4. APPROVAL OF MINUTES

4.1 SEAC Minutes September 13, 2023

MOVED BY: Member-at-Large Erin Clow that the October 11, 2023, SEAC Minutes be approved. Carried.

5. BUSINESS ARISING FROM MINUTES

5.1 Samantha Patay – Superintendent Scot Gillam shared a letter from Lennox and Addington Resources for Children (LARC) nominating Samantha Patay as LARC’s association representative to the committee, replacing Sandy Henderson Todd, who retired in September. Samantha was welcomed to SEAC.

6. EDUCATION SERVICES UPDATE

6.1 Presentation: Assistive Technology Across the System – Special Education Coordinator Jessi Lalonde and Intervention Assistant Dawn Cameron shared an in-depth presentation on Assistive Technology Across the System.

Chair McGregor called on SEAC Members for questions.

7. CORRESPONDENCE

None at this time.

8. ASSOCIATION UPDATES

8.1 Haley Clark, Autism Ontario - Autism Ontario Updates

ENGLISH Updates:

Event: Webinar Miniseries: Mental Health Matters

Date: Part 1: For Young Children – November 16, 2023, 12:00 pm – 1:00 pm

Part 2: For School Aged Children – November 23, 2023, 12:00 pm – 1:00 pm

Part 3: For Teens – November 30, 2023, 12:00 pm – 1:00 pm

Link: <https://bit.ly/4762mEb> (all registration)

- Join us for a 3-part mini-series about mental health and well-being in childhood and adolescence. This mini-series is intended to support parents and caregivers in understanding their child's mental health and provide general strategies and information on what can be done at home to promote coping and improvements in well-being.
- Each part is divided by age; however, some strategies may be helpful for your child regardless of their chronological age.

Event: Moderated Webinar: Autism, Sexuality, and the Law with Dr. Isabelle Hénault

Date: November 22, 2023, 12:00 pm – 1:00 pm

Link: <https://bit.ly/3QbnKBI>

- In this webinar, strategies and tools adapted to the autistic profile in terms of education and prevention of illegal and inappropriate sexual behaviour will be presented, in addition to concrete cases. The notion of consent will be addressed using appropriate educational tools.

Event: Workshop: Home for the Holidays

Date: December 20, 2023, 7:00 pm - 8:00 pm

Link: <https://www.autismontario.com/civicrm/event/info?id=9018>

- Join Bethany Brewin (Occupational Therapist, M.Sc. O.T.) and Danielle Nolan (Social Worker, MSW RSW) for a winter-themed workshop that aims to support caregivers in continuing to build skills across a variety of areas while having fun as a family and enjoying all the season has to offer. Bethany and Danielle will provide information on 5 different activities you can do at home during the holidays with minimal supplies or preparation. The activities will highlight 5 skill areas: fine motor skills, gross motor skills, sensory skills, calming/mindfulness skills, and socio-emotional skills.
- This workshop is appropriate for children of all ages.

FRENCH Updates:**Event: Qu'est-ce que l'autisme**

Date: November 13, 2023 - 12:00 pm - 1:00 pm

Link: <https://www.autismontario.com/civCRM/event/info?id=8957>

- Ce webinaire a pour but d'expliquer ce qu'est l'autisme et la neurodiversité. Nous parlerons de la neurodiversité, de l'autisme et des caractéristiques de l'autisme, et nous indiquerons comment les personnes autistes peuvent percevoir ce qui les entoure et interagir avec leur environnement. Vous apprendrez également comment être un.e allié.e de la cause autiste, avec nos conseils pratiques et nos stratégies sur la façon de créer un environnement inclusif et de soutenir les personnes autistes à la maison, à l'école ou dans la communauté.
- Ce webinaire peut être utile à toute personne appelée à interagir avec des personnes autistes, y compris les aidant.e.s, les partenaires communautaires, le personnel scolaire et les autres professionnel.le.s.
- À l'issue du webinaire, les participant.e.s auront l'occasion de poser des questions et de participer à une séance en direct de questions-réponses avec un membre de l'équipe d'Autisme Ontario.

Event: Autisme, sexualité et loi: Aspects juridiques et interventions éducatives adaptées avec Dre Isabelle Hénault, sexologue et psychologue

Date: November 22, 2023, 7:00pm - 8:30pm

Link: <https://www.autismontario.com/civCRM/event/info?id=8999>

- Dans les dernières années, l'accessibilité à l'internet accroît la consommation d'images et de sites à caractère pornographique. Les réseaux sociaux sont également présents dans la vie d'une majorité d'adolescents et d'adultes autistes. Les règles entourant l'aspect légal des contenus demeurent floues. Ainsi, le piège est grand pour les personnes autistes qui naviguent sans connaître les risques et les conséquences associées aux échanges (chat), au visionnement et/ou à la distribution du matériel illégal.
- Des stratégies et des outils adaptés au profil autiste en termes d'éducation et de prévention des comportements sexuels illégaux et inappropriés seront exposés, en plus de cas concrets. De plus, la notion de consentement sera abordée à l'aide d'outils d'éducation adaptés.

8.2 Helen Simson, Learning Disabilities Association of Kingston (LDAK) – Limestone District School Board Mental Health Lead, Laura Conboy, will be presenting a webinar on Promoting Positive Mental Health for Students through LDAK on Tuesday, November 28, 2023, from 7 to 8:30 pm. This is a free webinar and Helen will send more information regarding registration to be sent out to all SEAC Members.

9. OTHER BUSINESS

9.1 **Administrative Report: Superintendent's Report** – Superintendent Scot Gillam shared the following:

A. **Ministry Updates:**

Ministry of Children, Community and Social Services

Leading Innovation for Transformation (LIFT): Preschool Speech and Language and Children's Rehabilitation Guidelines and Implementation

Leading Innovation for Transformation (LIFT) is a new strategy for the children's rehabilitation service sector which includes providing new guidelines, implementation supports, and monitoring processes to promote efficient, effective, and equitable service delivery for children with rehabilitation needs. LIFT is supported by the recent investment in pediatric health services. Using innovative service delivery, data-driven decision making, and collaboration between service providers, we can reduce wait times and improve experiences and outcomes for children, youth, and their families.

Service providers are expected to collaborate with school boards to warmly transition children to school-based services at school start, and/or to ensure delivery of children's rehabilitation services:

- Where a school board has providers on staff (e.g., Speech Language Pathologist or Occupational Therapist), Children Treatment Centres (CTCs) can collaborate on how best to provide tiered services within the board. (e.g., a mix of tiered approaches can be considered).
- Where a school board does not have providers, CTCs can work with the board to provide tiered services in the classroom and to collaborate with educators and support staff.

In areas where more than one organization is providing services (e.g., Preschool Speech and Language (PSL) and district school board), students should receive a single intervention from a single therapist, where possible (e.g., one speech-language pathologist would support speech and language services). This would support service continuity, achievement of student goals, and coordination of their clinical service and Individual Education Plans (IEPs). School boards and principals maintain decision-making for provider's access to students in schools and classrooms.

B. Educational Services Update:

Skills Based Treatment (SBT) Kick-Off - November 6, 2023

Limestone District School Board (LDSB) has partnered with FTF Consulting and Dr. Greg Hanley to implement the Practical Functional Assessment (PFA) and Skills Based Treatment (SBT) in three schools this winter. Dr. Hanley has introduced a contemporary and compassionate version of Applied Behaviour Analysis (ABA) when working with persons with autism or those with intellectual disabilities who routinely engage in severe problem behaviour. The treatment process was reviewed, emphasizing the process for teaching contextually appropriate behaviour following the shaping of a communication and toleration repertoire. We will be working with Dr. Hanley and his team over the next 15 weeks to learn and implement these strategies to inform future system supports, services, and capacity building.

Professional Development (PD)

- **Student Support Teacher (SST) PD**
 - December 5, 2023 - Executive Functioning
 - February 27, 2024 - Neurodiverse Affirming Practices in Schools
 - April 23, 2024 - Social Emotional Supports
- **Learning Program Support (LPS) PD**
 - November 22, 2023
 - March 5, 2024
 - April 24, 2024
- **School To Community Teachers (SCS) PD**
 - Secondary - November 22, 2023
 - Elementary - December 6, 2023
- **District Autism Classroom (DAC) PD**
 - December 14, 2023 - Professional Learning/Neurodiversity Affirming Education Presentation

Celebrating Accessibility Awards

Congratulations to Eva Carlin, Deaf and Hard of Hearing Teacher and Accessibility Lead, on being awarded the Celebrating Accessibility Award from the City of Kingston. Eva has been a champion for accessibility for many years in her role on Educational Services.

Chair McGregor called on SEAC Members for questions.

9.2 Special Education Mission Statement Review – Principal Michael Blackburn and Vice Principal Nicola Dillard shared information on the Special Education Mission Statement.

Our current Special Education Mission Statement states:

Our mission is to provide a safe, positive, and caring learning environment, which enables all students to acquire useful knowledge and skills, a positive attitude, and a well-founded self-confidence. Our purpose is to build a foundation for all students to develop to their full potential and have fulfilling and meaningful lives as well-balanced, productive citizens.

Michael Blackburn will send an email out to SEAC Members asking for feedback and changes they would like made to the current Mission Statement. This feedback will be brought back to the SEAC Meeting on December 13, 2023.

Chair McGregor called on SEAC Members for questions.

10. NEXT MEETING DATE

Wednesday, December 13, 2023

11. ADJOURNMENT

MOVED BY: Haley Clark, Autism Ontario, that the meeting adjourn. Carried.

The meeting was adjourned at 6:40 pm.