

School planning, budgeting, evaluating and reporting are integral components of school Board planning. In this administrative procedure, the Director of Education sets out expectations for school planning and reporting.

1. School Planning and Reporting

- 1.1. All plans, results, reports must satisfy the requirements outlined in Ontario legislation for School Improvement Plans for Student Achievement (LDSB School Learning Plans) and as requested by the Director of Education or designate.
- 1.2. School improvement plans, results, reports, and budgets must be prepared by the principal under the direction of the school supervisor, in collaboration with the staff, school council, and senior students where appropriate, and as determined by the Ministry of Education or Director of Education or designate.
- 1.3. School improvement plans, aligned with the Board Improvement Plan for Student Achievement and the district strategic plan, are to be updated and submitted in written form to the Director of Education or designate by a date stipulated by the Ministry of Education, or by the Director of Education or designate.

Reference:

Education Act S. 283 Chief Executive Officer
Bill 177: School Board Governance, 2010
Multi-Year Strategic Planning – A Guide for School Board Trustees (2017)